

Newburgh Town Council Meeting
Date: Wednesday, February 12, 2014

The Newburgh Town Council met in Executive Session on Wednesday, February 12, 2014, at 4:30 p.m. Those present at the meeting were Council President/Council-at-Large Leanna K. Hughes, District I William F. Kavanaugh, District II Tonya R. McGuire, District III Alonzo B. Moore, Jr., District IV Anne Rust Aurand, Clerk-Treasurer Jon E. Lybarger, Town Manager Lori Buehlman and Town Attorney R. Thomas Bodkin and Chris Wischer. The purpose of the meeting was discussion of personnel matters and pending litigation.

5:30 p.m. Committee and Regular Session, Newburgh Town Hall, 23 W. Jennings, Newburgh, Indiana.

CALL TO ORDER

Council President Leanna K. Hughes called the Regular Session to order at 5:32 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by the Newburgh Town Council. A moment of silence was observed for Harold Gunn and Louise Schenk.

ROLL CALL

Those present at the meeting:

District I - William F. Kavanaugh

District II - Tonya R. McGuire

District III - Alonzo B. Moore, Jr.

District IV - Anne Rust Aurand

Council-at-Large - Leanna K. Hughes

Clerk-Treasurer - Jon E. Lybarger

Town Manager - Lori S. Buehlman

Town Attorney - R. Thomas Bodkin and Chris Wischer

APPROVAL OF MINUTES

MOTION by Mr. Moore to approve the January 22, 2014 Town Council meeting minutes.

SECOND by Mrs. Hughes.

DISCUSSION: None

MOTION carried: ayes 5, nays 0.

SCHEDULED REQUESTS & APPEARANCES

None requested.

E. PETITIONS AND COMMENTS FROM CITIZENS PRESENT

None requested.

UNFINISHED BUSINESS

1. Brenda Bender, Historic Newburgh Inc. (HNI) Children's Workshop.

Ms. Bender was not in attendance. It was reported she is attempting to locate an alternate venue for the workshop.

NEW BUSINESS

1. Biosolids Management Agreement - Hohl Family Farms, Wastewater Treatment

MOTION by Mrs. Hughes to approve the new Biosolids Management contract for a five (5) year period with Hohl Family Farms for removal and disposal of sludge.

SECOND by Mr. Kavanaugh.

DISCUSSION: None

MOTION carried: ayes 5, nays 0.

2. Commonwealth Engineers, Inc. - Lincoln Avenue Phase III Widening, Sanitary Sewer Relocation Project
Mr. Hynes stated utilities may need to be moved. Mr. Bodkin stated if the county dictates the sanitary sewer relocation and acquisition of the easement, the county will assume the cost.

MOTION by Mr. Kavanaugh to approve the contract with Commonwealth Engineers, Inc. (CEI) for the Lincoln Avenue Phase III Widening, Sanitary Sewer Relocation Project.

SECOND by Mrs. Hughes.

DISCUSSION: None

MOTION carried: ayes 5, nays 0.

3. Commonwealth Engineers, Inc. - Contract for Sewer Modeling, Oakpark Subdivision

Mr. Hynes stated this is a model developed to determine any anticipated sewer overflows in the system.

MOTION by Mrs. Hughes to approve the contract with CEI for the Sewer Modeling, Oakpark Subdivision.

SECOND by Mr. Kavanaugh.

DISCUSSION: None

MOTION carried: ayes 5, nays 0.

4. Commonwealth Engineers, Inc. - Contract for 2014 Edit Bond Issue, Asphalt Resurfacing Projects

Mr. Hynes stated this is the design phase for the paving projects.

MOTION by Mr. Moore to approve the contract with CEI for the 2014 Edit Bond Issue, Asphalt Resurfacing Projects.

SECOND by Mr. Kavanaugh.

DISCUSSION: None

MOTION carried: ayes 5, nays 0.

5. Commonwealth Engineers, Inc. - Contract for Civil Edit Bond Projects, Coordination of Preventive Maintenance Sewer Projects

Mr. Hynes stated this contract is to study and plan for the Civil Town EDIT projects.

MOTION by Mr. Kavanaugh to approve the contract with CEI for the Civil Edit Bond Projects, Coordination of Preventive Maintenance Sewer Projects.

SECOND by Mrs. Hughes.

DISCUSSION: None

MOTION carried: ayes 5, nays 0.

6. Acceptance of Maintenance for Sanitary Sewer for Fieldcrest Place Planned Unit Development (PUD) II

Mr. Hynes stated this is an agreement to accept the sewer system for maintenance.

MOTION by Mr. Kavanaugh, on the engineering recommendation, to approve the Acceptance of Maintenance for Sanitary Sewer for the Fieldcrest Place PUD II in the amount of \$73,471.00.

SECOND by Mr. Moore.

DISCUSSION: None

MOTION carried: ayes 5, nays 0.

COMMISSION REPORTS

AIR AUTHORITY - Ms. Aurand

No report.

BOARD OF ZONING APPEALS – Ms. Aurand

Ms. Aurand stated the board did not meet in January and will not meet in February.

FIRE - Mr. Moore

Chief Paul Campbell distributed to council the 2013 Year End Report; it is included in the minutes.

HISTORIC PRESERVATION - Mrs. McGuire

The next meeting will be held tomorrow at 5:45 in council chambers.

PARK – Mrs. Hughes

Ms. Buehlman stated the board will review pool and park fees at the March meeting. Playground equipment will be inspected and inventoried to determine if new equipment is needed. As a result of the Town's Recycling Grant, eight (8) recycling containers were ordered. The batting cage removal project is underway. A final 2013 pool report will be available prior to the March meeting. Cynthia Burger will become a member of the Park Board Advisory Committee.

PLAN – Ms. Aurand

Ms. Aurand stated the Plan Commission met on February 3, 2014. A total of 204 permits were issued in 2013 with permit fees amounting to \$10,083.84. The permits included 138 projects at a total value of \$2,475,638.90. In January 2014, 15 permits were issued with \$640.00 in permit fees. The permits included 8 projects at a total value of \$95,200.00. A public hearing will be held on March 3, 2014 to discuss the sign at the American Legion.

POLICE – Mr. Kavanaugh

Police Chief Sprinkle reported the commission met on February 3, 2014. The 2013 Crime Report has been compiled; a revenue report was given which is included with the minutes.

Applications for full-time officers will be accepted March 1 through March 31, 2014.

Three (3) bullet-proof vests are needed. 50% of the cost will be paid through a grant program and \$1,305.00 from the Town.

MOTION by Mr. Kavanaugh to approve the purchase of three (3) bullet-proof vests at a cost of \$1,305.00 following grant reimbursement.

SECOND by Mrs. McGuire.

DISCUSSION: None

MOTION carried: ayes 5, nays 0.

The Police Commission recommended the transfer of the 2005 Dodge Durango to the Park Department; the Park Department accepted the vehicle. Gerald will remove the police decals as quickly as possible. In January 2014, 27 citations and 100 warnings were issued.

Mrs. Hughes, Chief and Mr. Bodkin spoke about Senate Bill 229, the firearm buy-back program and the Town's current procedure.

The Chief will again serve on the Indiana Association of Chiefs of Police.

The Police Commission will meet on March 10, 2014 with the regular session at 4:30 p.m.

STORM WATER – Mr. Kavanaugh and Mr. Moore

Mr. Kavanaugh stated Dana Grace was reelected as President of the Storm Water Board. Ms. Buehlman stated the board accepted Dr. Gary Meyer's revised drainage plan at 333 State Street. The board also reviewed the progress of the MS4 requirements. The next meeting will be held on February 24, 2014.

STREETS – Mr. Moore

Mr. Moore stated the Street Crew has been working diligently to keep the roads passable. Many tree limbs were cut due to ice accumulation and limbs were cleared at the Cottages and at IHOP, the Indian Hill & Overlook Park. Ongoing equipment repair and maintenance continues including the repair of a flat on the dump truck and a chain on the backhoe. The batting cage removal project is underway and the pothole blitz will begin when weather permits.

UTILITY – Mrs. Hughes

Mrs. Hughes read the Utility Motions from the February 5, 2014.

MOTION by Mrs. Hughes to allow the Wastewater Treatment Facility (WWTF) to participate in the Evansville Water and Sewer Utility line testing, with clarification of liability.

SECOND by Mr. Kavanaugh.

DISCUSSION: None

MOTION carried: ayes 5, nays 0.

Mrs. Hughes mentioned Tap sales were up substantially in January.

MOTION by Mrs. Hughes to engage CEI to develop a corrective plan to fix the following manholes (MH): MH No. 9-34, located at 217 Jennings Street; MH No. 9-15, located at the intersection of Jennings & Jefferson Streets; MH No. 9-36, located at the intersection of Madison & Jennings Streets; MH No. 9-94, located at the intersection of Gray & Sycamore Streets; MH No. 5-35, located at 606 Water Street; and MH No. 9-33, located at 216 Main Street.

SECOND by Mr. Kavanaugh.

DISCUSSION: None

MOTION carried: ayes 5, nays 0.

MOTION by Mrs. Hughes to engage CEI to develop a corrective plan, along with estimated project costs, regarding the sanitary sewer washout at a ditch crossing between MH's 14-23 and 14-61.

SECOND by Mr. Kavanaugh.

DISCUSSION: None

MOTION carried: ayes 5, nays 0.

MOTION by Mrs. Hughes to engage CEI to develop a corrective plan, along with estimated project costs, regarding the sanitary sewer problems at 5156 Sleepy Hollow Road, the manhole base of MH 20-225, and the 8-inch sanitary sewer main between MH's 20-225 and 20-226.

SECOND by Mr. Kavanaugh.

DISCUSSION: None

MOTION carried: ayes 5, nays 0.

MOTION by Mrs. Hughes to engage CEI to update our GIS ArcMap with new base photography and new Warrick County Assessor information.

SECOND by Mr. Kavanaugh.

DISCUSSION: None

MOTION carried: ayes 5, nays 0.

MOTION by Mrs. Hughes to authorize Steve Bassett, 6255 Pfafflin Lake Blvd., to connect to the existing 6-inch SDR 35 PC lateral stub which adjoins his property.

SECOND by Mr. Kavanaugh.

DISCUSSION: None

MOTION carried: ayes 5, nays 0.

MOTION by Mrs. Hughes to declare the 1996 Dodge Truck as surplus; the truck will be taken to auction.

SECOND by Mr. Kavanaugh.

DISCUSSION: None

MOTION carried: ayes 5, nays 0.

MOTION by Mrs. Hughes to declare both miscellaneous item lists as surplus with no value. The lists are included with the minutes.

SECOND by Mr. Kavanaugh.

DISCUSSION: None

MOTION carried: ayes 5, nays 0.

MOTION by Mrs. Hughes to take legal action against Jalisco for non-compliance of the FOG ordinance.

SECOND by Mr. Moore.

DISCUSSION: None

MOTION carried: ayes 5, nays 0.

MOTION by Mrs. Hughes to establish a point repair budget at \$250,000 for the annual Indiana Department of Environmental Management Capacity, Management, Operation, and Maintenance report.

SECOND by Mr. Kavanaugh.

DISCUSSION: None

MOTION carried: ayes 5, nays 0.

MOTION by Mrs. Hughes to remove High Point Center A-D from the Subdivision Inspection Status Report.

SECOND by Mr. Kavanaugh.

DISCUSSION: None

MOTION carried: ayes 5, nays 0.

MOTION by Mrs. Hughes to engage Commonwealth to complete an inspection to determine if the Lincoln Avenue extension is acceptable.

SECOND by Mr. Kavanaugh.

DISCUSSION: None

MOTION carried: ayes 5, nays 0.

MOTION by Mrs. Hughes to approve the emergency repair on January 9, 2014 for the pump at Lift Station No. 3 in the amount not to exceed \$13,498.00.

SECOND by Mr. Kavanaugh.

DISCUSSION: None

MOTION carried: ayes 5, nays 0.

MOTION by Mr. Kavanaugh to deny the leak adjustment for Jamie Stevens, 5943 River Walk.

SECOND by Mr. Moore.

DISCUSSION: None

MOTION carried: ayes 5, nays 0.

STANDING COMMITTEES

FINANCE – Mrs. Hughes

No report.

PERSONNEL – Mr. Kavanaugh

Mr. Kavanaugh stated the advertising for the full-time Administrative Assistant position has begun.

The committee will have a recommendation at the next council meeting.

SPECIAL BOARDS/COMMITTEE REPORTS

RIVERTOWN TRAIL – Mr. Kavanaugh

Ms. Buehlman attended the INDOT Quarterly Report meeting in Evansville on Feb. 11, 2014. The reports were approved. Phase 3A continues to see progress and the Safe Routes to School grant has a July 2014 letting date.

SIDEWALK – Mrs. Hughes

Sidewalk was covered under Rivertown Trail.

ARTS PAVILION – Mrs. Hughes

Mrs. Hughes stated the next meeting will be held on March 3, 2014.

ZONING ADMINISTRATOR – Commissioner Ms. Aurand

Ms. Buehlman stated nine (9) permits have been sold with the majority for interior work.

CLERK-TREASURER – Mr. Lybarger

Mr. Lybarger stated the January 22, 2014 Register of Claims was short by \$383.51. The correct amount should have been \$173,574.64.

MOTION by Mr. Kavanaugh to accept the correction to the January 22, 2014 Register of Claims of \$383.51 bringing the Civil Town amount to \$173,574.64.

SECOND by Mr. Moore.

DISCUSSION: None

MOTION carried: ayes 5, nays 0.

The first installment of funds has been received from the Ohio Township Trustee.

TOWN ATTORNEY – Mr. Bodkin

Mr. Bodkin stated the EDIT Bond Issue will close on Thursday, February 13, 2014. These funds will be used to pave streets, build sidewalks and repair drainage issues this year.

TOWN ENGINEER – Mr. Hynes

No report.

TOWN ADMINISTRATIVE MANAGER – Ms. Buehlman

Ms. Buehlman attended the Evansville Metropolitan Planning and Organization meeting last week and was elected Vice-Chairman.

The opening of the Marcia Yockey exhibit at the museum on Friday February 7, 2014 was well attended and received news coverage.

Ms. Buehlman received a copy of the Warrick County Solid Waste Management Districts' contract at the recycling advisory board meeting on Tuesday, February 11, 2014. Veolia is now responsible for the Town's recycling. There will be a recycling question and answer session at Town Hall on Wednesday, February 19, 2014 at 6:30 p.m.

MISCELLANEOUS BUSINESS

Mr. Kavanaugh mentioned that Mr. Bodkin was named a Super Lawyer. Super Lawyers is a rating service of outstanding lawyers who have attained a high-degree of peer recognition and professional achievement. Mr. Bodkin will retire on March 31, 2014 following 30 years of service to the Town of Newburgh; Mr. Bodkin was employed by the Town on January 1, 1984.

Mrs. McGuire stated work is in progress to defeat House Bill 1187 regarding Newburgh vs. Chandler.

June 2014 marks the 20th anniversary of the twinning of Newburgh, Indiana and Newburgh, England. Mr. Bodkin felt the new Town entry signs should state that Newburgh has a sister city. Ms. Buehlman stated she will be visiting Newburgh, England in June to celebrate their 300th Anniversary of the Newburgh school.

APPROVAL OF CLAIMS

MOTION by Mr. Moore that claims be paid in the following amounts including any sewer adjustments:

Civil Town - \$200,836.12

Sewer - \$334,891.27

SECOND by Mr. Kavanaugh.

DISCUSSION: None

MOTION carried: ayes 5, nays 0.

ADJOURNMENT

MOTION by Mr. Moore to adjourn.

SECOND by Mrs. Hughes.

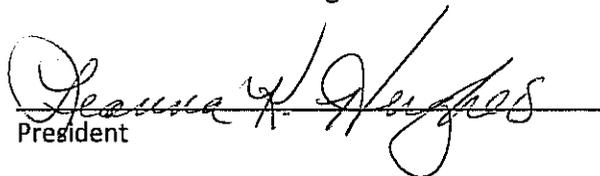
DISCUSSION: None

MOTION carried: ayes 5, nays 0.

Mrs. Hughes adjourned the meeting at 6:50 p.m.

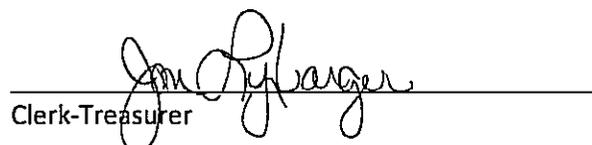
APPROVED this 26 day of February, 2014

Newburgh Town Council

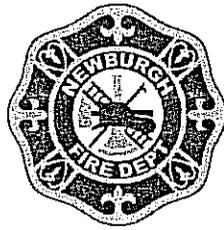


President

ATTEST:



Clerk-Treasurer



Newburgh Fire Department

540 State Street
Newburgh, Indiana 47630
Admin: (812) 853-7651
Fax: (812) 853-0489
<http://www.newburghfire.com>

Paul Campbell,
Fire Chief

2013 Year End Report

Runs in the Town Limits: 71

Runs in Ohio Township: 267

Mutual Aid Requests: 8

Total Runs: 346

Total Hours Spent on Runs: 2460.19

Total Training Hours: 837.24

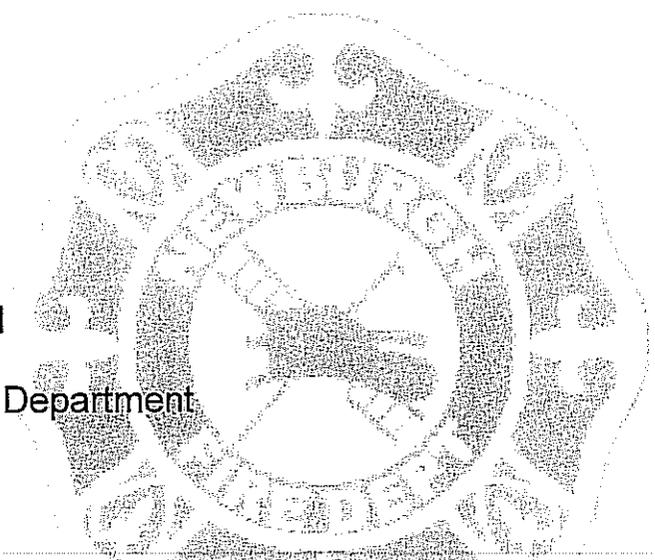
Total Man-hours on Station: 1162.49

Total Hours Serving the Community: 4459.92

Paul Campbell

Chief Paul Campbell

Newburgh Volunteer Fire Department



"The Desire to Serve, The Courage to Act, The Ability to Perform"

Newburgh Wastewater Treatment Facility

List of Items for Surplus

ITEM	Location	QTY
LIFT STATION SURPLUS	Plant	
Old Powers seal & bearing kit (Yoeman)	Plant	1
Station 1 old PLC screen @ Plant	Plant	1
Station 1 old PLC screen @ the station (900 series)	At Station	1
Station 1 old PLC (Mitsubishi) @ Plant (full set)	Plant	1
Station 1 old PLC (Mitsubishi) @ Station (full set)	At Station	1
Station 1 old programming cables (Beijer Electronics) SC-09	At Station	1
Station 1 old PLC cables (Mitsubishi) 018028	At Station	1
Station 1 old control board (Mitsubishi) 1D0F10	At Station	1
Station 2 old PLC (Automation Direct) D2-091B-1	At Station	1
Station 2 old PLC parts (Facts Engineering) F2-04AD-1	At Station	2
Station 2 old PLC parts (Automation Direct) D2-08TR	At Station	4
Station 2 old PLC parts (Automation Direct) D2-16NA	At Station	1
Station 2 old PLC parts (Automation Direct) D2-240	At Station	1
Various computer cables	At Station	4
MLS controls	At Station	1
3" MJ Restraint	MLS Storage Trailer	3
Wayne 1" Sump Pump	MLS Storage Trailer	1
Ace 1" Pump	MLS Storage Trailer	1
2" Hydromatic Pump	MLS Storage Trailer	1
4" Backflow Preventor	MLS Storage Trailer	2
6" Backflow Preventor	MLS Storage Trailer	2
6" Glue Caps SDR35	MLS Storage Trailer	4
4" Glue Caps	MLS Storage Trailer	8
Power Seal Coupling	MLS Storage Trailer	1
Romac 8x7	MLS Storage Trailer	1
Romac 501 6"	MLS Storage Trailer	2
Romac 6x7	MLS Storage Trailer	1
8" Romac	MLS Storage Trailer	1
6" 45°	MLS Storage Trailer	7

Newburgh Wastewater Treatment Facility

List of Items for Surplus

ITEM	Location	QTY
	Plant Trailer	1
Edress-Hauser Chlorine Meter	Plant Trailer	1
Access Phone System w/desktop phones	Safety Building	1
Chlorine "A" Safety Kit	Safety Building	1
Chlorine Emergency Kit	Safety Building	1
Air Breathing Apparatus	Safety Building	2
Dell Computer Complete Old SCADA	Admin Building	2
CL ₂ Board 500 PPD Unit	Plant Trailer	1
72X RCA Cam Recorder	Admin Building	1
Desks	Plant Trailer	1
Chairs	Plant Trailer	2
Maytag Dishwasher	Plant Trailer	2
Hanging Folder Frames	Plant Trailer	2
Cylinder Scale (Plant Scrap)	Plant Trailer	2
OfficeJet G85 Printer/Scanner/Fax/Copier	Plant Trailer	1
Dell Computer	Plant Trailer	3
ORP Sensors	Plant Trailer	2
CL2 Detector	Plant Trailer	1
CL2/SO2 Parts	Plant Trailer	4 Boxes
Pipe Heat Wraps	Plant Trailer	1
Spartan Notebook Computer #NKD47EV04K0013	Lab Building	1
Dell Computer Screen (not working)	Plant Trailer	3
Various software from old SCADA system	Plant Trailer	??
Access Phone system and phones	Plant Trailer	1
Epson Picture Mate Printer	Plant Trailer	1
Endress Hauser ORP Meters	Plant Trailer	2
Time card Rack	Plant Trailer	1
Time Master TC 100 Time Clock	Plant Trailer	1
Ryobi Cordless Tool Set	Plant Trailer	1
Canon Fax Machine	Plant Trailer	1
HP ScanJet 1500 Scanner	Plant Trailer	1

Computer Keyboards	Plant Trailer	2
HP Laser Jet 1500 Printer	Plant Trailer	1
HP Office Jet K5400 printer	Plant Trailer	1
HP Deskjet 722C Printers	Plant Trailer	3
HP Deskjet 720C Printers	Plant Trailer	1
Misc. Computer Cables (box)	Plant Trailer	1
Cub Cadet Riding Mower	Plant Trailer	1
Water fountain	Plant High Bays	1
Sink basin	Plant High Bays	1
Exhaust fans 12"	Plant High Bays	3
Exhaust fans 4"	Plant High Bays	3
Station 2 panel	Plant High Bays	1
Cub Cadet riding mower	Plant High Bays	1
4ft. Florescent Light Set	Plant High Bays	20
8ft. Florescent Light Set	Plant High Bays	18
Louvers	Plant High Bays	4
Gas Heater	Plant High Bays	3
20hp Submersible Pump (Old Triple Crown)	Plant High Bays	1
Pallet Shelves	Plant High Bays	10
Sinks	Plant High Bays	6
Old Wooden Bookcase	Plant High Bays	1
Plastic Chemical tank	Plant High Bays	4
Scrap Control Panels	Plant High Bays	4
12" Concrete Pipe	Plant High Bays	9
24" Concrete Pipe	Plant High Bays	2
KoolTronic AC Units From VFD's	Press Building	9
3 x 6 Lawn Cart	Plant High Bays	1