

Newburgh Town Council Meeting  
Date: Wednesday, January 22, 2014

The Newburgh Town Council met in Executive Session on Wednesday, January 22, 2014, at 4:30 p.m. Those present at the meeting were Council President/Council-at-Large Leanna K. Hughes, District I William F. Kavanaugh, District III Alonzo B. Moore, Jr., District IV Anne Rust Aurand, Clerk-Treasurer Jon E. Lybarger, Town Manager Lori Buehlman and Town Attorney R. Thomas Bodkin. Absent was District II Tonya R. McGuire. The purpose of the meeting was discussion of personnel matters and pending litigation.

5:30 p.m. Committee and Regular Session, Newburgh Town Hall, 23 W. Jennings, Newburgh, Indiana.

**CALL TO ORDER**

Council President Leanna K. Hughes called the Regular Session to order at 5:30 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by the Newburgh Town Council. A moment of silence was observed for John Tanner, Dale Brazier and Nell Jean Miller.

**ROLL CALL**

Those present at the meeting:

District I - William F. Kavanaugh

District III - Alonzo B. Moore, Jr.

District IV - Anne Rust Aurand

Council-at-Large - Leanna K. Hughes

Clerk-Treasurer - Jon E. Lybarger

Town Manager - Lori S. Buehlman

Town Attorney - R. Thomas Bodkin and Chris Wischer

Absent: District II - Tonya R. McGuire

**APPROVAL OF MINUTES**

**MOTION** by Mr. Kavanaugh to approve the January 8, 2014 Town Council meeting minutes.

**SECOND** by Mr. Moore.

**DISCUSSION:** None

**MOTION** carried: ayes 4, nays 0.

**SCHEDULED REQUESTS & APPEARANCES**

1. Evansville Philharmonic Guild - Newburgh Tour of Homes, April 26, 2014

Darla Olberding, 813 Ravenswood Dr., Evansville, Diane Wessel and Mary Anna Wright attended the meeting to request the use of the Trolley for the house tour on April 26, 2014. Ms. Olberding stated the net profit from the 2013 house tour was \$14,451.73 including donations.

**MOTION** by Mr. Kavanaugh to allow the Evansville Philharmonic Guild use of the Trolley with rental fees waived for the Newburgh Tour of Homes on April 26, 2014; the philharmonic guild is responsible for the driver's fee and fuel.

**SECOND** by Mr. Moore.

**DISCUSSION:** None

**MOTION** carried: ayes 4, nays 0.

MOTION by Mr. Kavanaugh to allow the Evansville Philharmonic Guild to place the East Cottage on the Newburgh Tour of Homes on April 26, 2014, close the driveway to all traffic except the Trolley on that day, and waive the cottage rental fee.

SECOND by Mr. Moore.

DISCUSSION: The cottage will be closed for public rental on Friday, April 25, through Sunday, April 27, 2014 to allow for decorating purposes. Cottage rental information will be made available in the cottage during the tour. The following homes will also be on tour: Gerald and Barbara Stanley, Dr. Alan and Marie Paule Marty, Misti Fraser, and Kelly and Marilyn Haley.

MOTION carried: ayes 4, nays 0

#### E. PETITIONS AND COMMENTS FROM CITIZENS PRESENT

1. Jan Delancey, 5588 Inverness Dr., Newburgh, representing St. John's Parish, requested the use of Rivertown Trail on May 9, 2014 for a one mile and 2.5 mile race/walk event from 6:00 to 7:00 p.m. The race will begin at the Trailhead and continue along the trail. Other activities will be held at St. John's to promote fitness. They hope to have 200 attend. The Chief stated the department will monitor the area during the event to ensure safety.

MOTION by Mr. Kavanaugh to approve St. John's race/walk event from 6:00 to 7:00 p.m. on May 9, 2014 on Rivertown Trail and close the parking lots at the Trailhead and Lock and Dam.

SECOND by Mr. Moore.

DISCUSSION: A Certificate of Insurance will be provided.

MOTION carried: ayes 4, nays 0.

2. Carol Schaefer, Executive Director of Historic Newburgh, Incorporated (HNI) stated a venue for the May 8, 2014 Preservation Party remains under discussion. The Newburgh Area Business Association has dissolved but HNI has established a Merchant Committee with Scott Lauderdale serving as chairman.

MOTION by Mr. Kavanaugh to allow the use of the Lock and Dam and waive the rental fees for HNI's Grapes on the Grass Wine and Food Tasting Soiree from May 15 through May 18, 2014 and use of the Trolley on May 17, 2014 and waive the rental fee; HNI is responsible for the driver's fee and fuel.

SECOND by Mr. Moore.

DISCUSSION: None

MOTION carried: ayes 4, nays 0.

HNI's Farmers Market will be held beginning Memorial Day weekend through the end of September. A request was made to allow dogs at the market.

MOTION by Mr. Kavanaugh to allow the use of the Lock and Dam and waive the rental fees for HNI's Fireworks and Evening in the Park on July 4, 2014 with a rain date of July 6, 2014 and use of the Trolley with the rental fee waived; HNI is responsible for the driver's fee and fuel.

SECOND by Mr. Moore.

DISCUSSION: None

MOTION carried: ayes 4, nays 0.

MOTION by Mr. Kavanaugh to allow the use of the Town Hall parking lot for the Boot Sale on September 6, 2014 from 7:00 a.m. until noon.

SECOND by Mr. Moore.

DISCUSSION: None

MOTION carried: ayes 4, nays 0.

MOTION by Mr. Kavanaugh to allow HNI the use of Preservation Hall for the theater event on September 18 and 25, and September 29 through October 6, 2014 with rental fees waived on all days except October 3, 4 and 5, 2014 for which HNI will pay the \$300.00 rental fee per day.

SECOND by Mr. Moore.

DISCUSSION: None

MOTION carried: ayes 4, nays 0.

MOTION by Mr. Kavanaugh to allow HNI the use of Preservation Hall for the Ghost Walks on October 17, 18 and 19, 2014 plus the Town Hall lobby and council chambers on October 18, 2014 with all fees waived.

SECOND by Mrs. Hughes.

DISCUSSION: HNI will be responsible for cleaning the facilities after the event. Food and drink will not be allowed in council chambers.

MOTION carried: ayes 4, nays 0.

MOTION by Mr. Kavanaugh to allow HNI the use of the Town Hall lobby and council chambers for Newburgh Celebrates Christmas on December 6 and 7, 2014 and use of the Trolley with all fees waived.

SECOND by Mr. Moore.

DISCUSSION: None

MOTION carried: ayes 4, nays 0.

3. Brenda Bender, 7455 Arbor Ridge Drive, Newburgh, suggested adding a summer children's theater workshop. Hanover College students will be writing 15-minute plays as part of a contest with four (4) plays presented. The children attending the workshop will have the opportunity to meet with the Hanover College students. The event dates and venues will be discussed at the next council meeting.

4. Todd Glass, 5311 Epworth Rd, Newburgh, representing the Museum, presented a sign presentation for placement in front of Preservation Hall. The sign is expected to cost \$3,577.80 with funding pledged from Friends of Newburgh in the amount of \$1,000.00, the Newburgh Museum \$500.00 and the Museum will receive a grant from the Warrick County Rotary in the amount of \$500.00 . A request was made that the Town designate the remaining \$1,577.80 needed.

MOTION by Mr. Kavanaugh to fund the sign in front of Preservation Hall in the amount not to exceed \$1,578.00.

SECOND by Mr. Moore.

DISCUSSION: The interior sign cost \$75.00 and is included in the total cost of the exterior sign. Mrs. Hughes feels this is a good investment. The sign is single-sided but will be placed at an angle so it can be viewed by traffic in all directions. A doubled-sided sign will be researched.

MOTION revised by Mr. Kavanaugh to fund the sign in front of Preservation Hall in the amount not to exceed \$2,000.00.

SECOND by Mr. Moore.

DISCUSSION: The sign will be funded from EDIT. The sign will be presented to Historic Preservation (HPC) for approval.

MOTION carried: ayes 4, nays 0.

Mr. Glass stated a new exhibit on the life and career of Marcia Yockey is now on display at the Museum.

President Hughes called for the Police Commission report.

POLICE – Mr. Kavanaugh

Police Chief Sprinkle reported the commission met on January 13, 2014. In December 2013, 24 citations, 91 warnings and one (1) ordinance violation were issued. The 2013 Crime Report will be made available to the council following the next Police Commission meeting. Sergeant Eric Mitchell and Officer Ryan McIntosh are interested in attending college and have requested the Town pay for tuition. Both officers are expected to remain employed with the department for the future.

MOTION by Mr. Kavanaugh to allow Sergeant Eric Mitchell and Officer Ryan McIntosh to attend college under the guide of the Town of Newburgh Personnel Policy which is four (4) credit hours per semester at a public in-state institution tuition rate; University of Southern Indiana is \$309.27 per credit hour.

SECOND by Mrs. Hughes.

DISCUSSION: Mr. Kavanaugh feels this is a good program.

MOTION carried: ayes 4, nays 0.

The Police Commission meetings will now be held on the second Monday of each month at 4:30 p.m.

President Hughes returned to the original agenda.

UNFINISHED BUSINESS

None

NEW BUSINESS

1. David Hynes, Commonwealth Engineering, gave a slide presentation on the 2014 EDIT Bond Project. (The eighteen page presentation is included with the minutes.) A Common Construction Wage meeting will be needed in the next month or two. All projects will be taken incrementally in the event priorities change. Commonwealth is currently under contract with the Town to provide information to develop the bond. Mr. Hynes prepared a design contract which will be discussed at the next meeting.

COMMISSION REPORTS

AIR AUTHORITY - Ms. Aurand

David Miller's term expired on December 31, 2013. He will be contacted and asked if interested to serve an additional term.

BOARD OF ZONING APPEALS – Ms. Aurand

Damien Scheessele's term expired on December 31, 2013. He will be contacted and asked if interested to serve an additional term.

Ms. Buehlman will also contact the following to serve additional terms: Greg Bailey, Storm Water Management; Lynda Browne and Sherri Green, HPC; Jim Moore, Common Construction; and Jim Moore, Planning Commission.

FIRE - Mr. Moore

Chief Paul Campbell stated the Ohio Township Trustee is researching the purchase of two (2) new aerial trucks, one to replace Truck #12 which is located at the Newburgh Volunteer Fire Department and the second for Ohio Township.

HISTORIC PRESERVATION - Mrs. McGuire

The next meeting will be scheduled on February 13, 2014.

PARK – Mrs. Hughes

MOTION by Mrs. Hughes to appoint to the Park Board Matt Timmel for a full-term expiring on December 31, 2017 and Mary Ann Wilsbacher to finish the term of Amanda Burkins which expires on December 31, 2016.

SECOND by Mr. Kavanaugh.

DISCUSSION: Mr. Kavanaugh stated both will serve the Town well.

MOTION carried: ayes 4, nays 0.

MOTION by Mrs. Hughes to appoint Amanda Burkins to the Park Board Advisory Committee.

SECOND by Mr. Kavanaugh.

DISCUSSION: Cynthia Burger will also be considered for the Advisory Committee.

MOTION carried: ayes 4, nays 0.

PLAN – Ms. Aurand

No report.

STORM WATER – Mr. Kavanaugh and Mr. Moore

Mr. Kavanaugh stated the next meeting will be held on February 24, 2014 beginning at 6:00 p.m.

STREETS – Mr. Moore

Mr. Moore stated the Street Crew removed the current sign at Veteran's Plaza to prepare for the installation of the new town entry signs; only the posts were rotted. The Christmas tree was taken down. Two (2) banners and mounting brackets and two (2) bollard receptacle plates were replaced along Water Street. A sign pole was replaced at Water & Monroe. Barricades were placed around a large sinkhole at Peachtree. Repairs were made to the backhoe and salt spreaders. Decorative grasses and bushes were removed and stored at the shop. Debris was removed from the streets and ditches. Plans were made for the batting cage removal. John and Artie will attend an 811 workshop on Feb. 3, 2014.

UTILITY – Mrs. Hughes

Mrs. Hughes stated the commission has not met since the last council meeting.

STANDING COMMITTEES

FINANCE – Mrs. Hughes

No report.

PERSONNEL – Mr. Kavanaugh

MOTION by Mr. Kavanaugh to hire Michelle Conklin for the full-time Utility Office Clerical position at an hourly rate of \$14.50 per hour plus benefits with a start date of January 27, 2014. Ms. Conklin has passed the drug screen.

SECOND by Mr. Moore.

DISCUSSION: None

MOTION carried: ayes 4, nays 0.

MOTION by Mr. Kavanaugh to advertise for the full-time Administrative Assistant position.

SECOND by Mrs. Hughes.

DISCUSSION: An advertisement will be placed for the full-time position.

MOTION carried: ayes 4, nays 0.

SPECIAL BOARDS/COMMITTEE REPORTS

RIVERTOWN TRAIL – Mr. Kavanaugh

No report.

SIDEWALK – Mrs. Hughes  
No report.

ARTS PAVILION – Mrs. Hughes  
Mrs. Hughes stated the next meeting will be held on February 3, 2014.

ZONING ADMINISTRATOR – Commissioner Ms. Aurand  
Ms. Buehlman stated the Town is selling permits.

CLERK-TREASURER – Mr. Lybarger  
Mr. Lybarger stated the Town's new pickup truck has been ordered and will be leased through Leasing II and financed through the Kansas State Bank of Manhattan, Kansas. The February meeting schedule was reviewed.

TOWN ATTORNEY – Mr. Bodkin  
No report.

TOWN ENGINEER – Mr. Hynes  
No report.

TOWN ADMINISTRATIVE MANAGER – Ms. Buehlman  
Ms. Buehlman stated a grant for recycle bins at the Newburgh Parks is available. Solid Waste will pick up the recycled items. There is not a specified time period stated in the grant.  
MOTION by Mr. Moore to proceed with the grant application pending Park Board approval.  
SECOND by Mr. Kavanaugh.  
DISCUSSION: None  
MOTION carried: ayes 4, nays 0.

Ms. Buehlman has been appointed to the Solid Waste Citizens Advisory Group. Heath Dill may have an opportunity to present a conference for the Indiana Water Environment Association.  
The Park Board did approve the plan to remove the batting cages; the council advised Ms. Buehlman to proceed. The new Town entry sign erection has begun.

MOTION by Mr. Kavanaugh to allow Warrick County Solid Waste to present a recycling workshop in council chambers on February 19, 2014.  
SECOND by Mr. Moore.  
DISCUSSION: None  
MOTION carried: ayes 4, nays 0.

#### MISCELLANEOUS BUSINESS

MOTION by Mr. Kavanaugh to send council members and attorneys to the Indiana Cities and Towns (IACT) legislative conference on February 11, 2014 with the group departing Newburgh on February 10 and returning on February 12, 2014.  
SECOND by Mrs. Hughes.  
DISCUSSION: Early registration is due by Feb. 4, 2014. Registration is \$99.00 per person plus hotel costs. Those planning to attend include: Mrs. Hughes, Mr. Kavanaugh, Mr. Moore and Ms. Buehlman. Chris Wischer stated he will attend at his own expense.

MOTION carried: ayes 3, nays 1 (Aurand).

Mr. Kavanaugh encouraged the council to attend the open house at St. Mary's Epworth Crossing on January 30, 2014, from 5:00 p.m. to 7:00 p.m.

Mr. Moore reported Greg Lueken resigned from the Newburgh Fire Department. Mr. Lueken was very qualified and a great servant to the Town; he will be missed.

Ms. Aurand stated there will be a Rotary Walk on April 12, 2014.

Ms. Buehlman stated there are a number of sponsored runs and walks along the trail. She fears the road closings and large number of people on the trail for these events does have an impact on the residents.

Randy Wheeler, representing the Newburgh Building Commission, thanked the council for approving the sign at Preservation Hall. Mr. Wheeler believes there is a water problem inside the front entrance near the stairs. Ms. Buehlman, Mr. Hynes, Mr. Wills and Mr. Bowser will meet concerning the problem.

#### APPROVAL OF CLAIMS

MOTION by Mr. Moore that claims be paid in the following amounts including any sewer adjustments:

Civil Town - \$173,191.13

Sewer - \$536,233.93

SECOND by Mr. Kavanaugh.

DISCUSSION: None

MOTION carried: ayes 4, nays 0.

#### ADJOURNMENT

Mrs. Hughes adjourned the meeting at 8:10 p.m.

MOTION by Mrs. Hughes to adjourn.

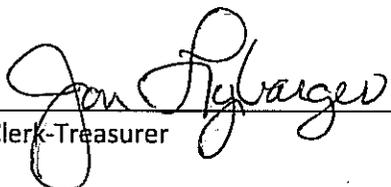
SECOND by Mr. Kavanaugh.

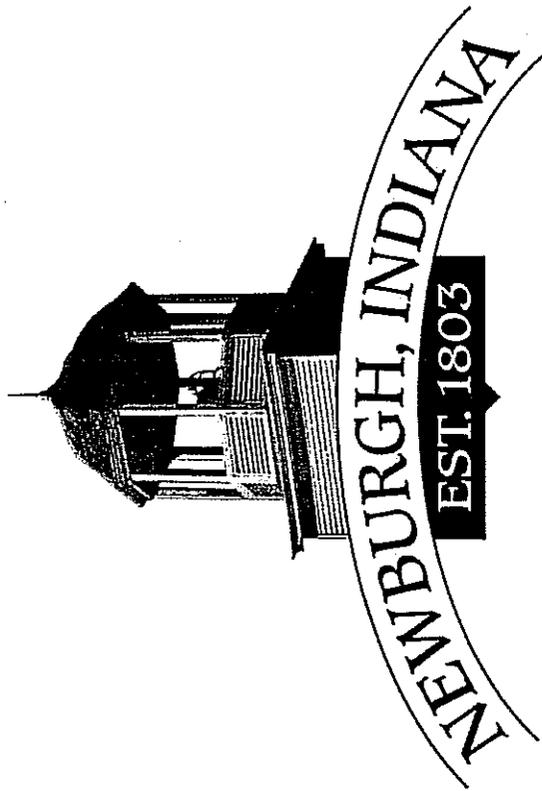
APPROVED this 12 day of February, 2014

Newburgh Town Council

  
\_\_\_\_\_  
President

ATTEST:

  
\_\_\_\_\_  
Clerk-Treasurer



**2014 Update on EDIT Bond Projects**

FOR THE  
NEWBURGH TOWN COUNCIL  
JUNE 22, 2014

# OVERVIEW OF PROJECTS

- Asphalt Paving \$1,050,000
  - Sidewalks \$ 668,000
  - Drainage \$ 250,000
  - Community Pool Improvements \$ 978,000
- 2,950,000

# OVERVIEW OF PROJECTS

CONT'D

• Asphalt Paving	\$1,050,000
• Sidewalks	\$ 668,000
• Drainage	\$ 250,000
• Community Pool Improvements	\$ <u>978,000</u>

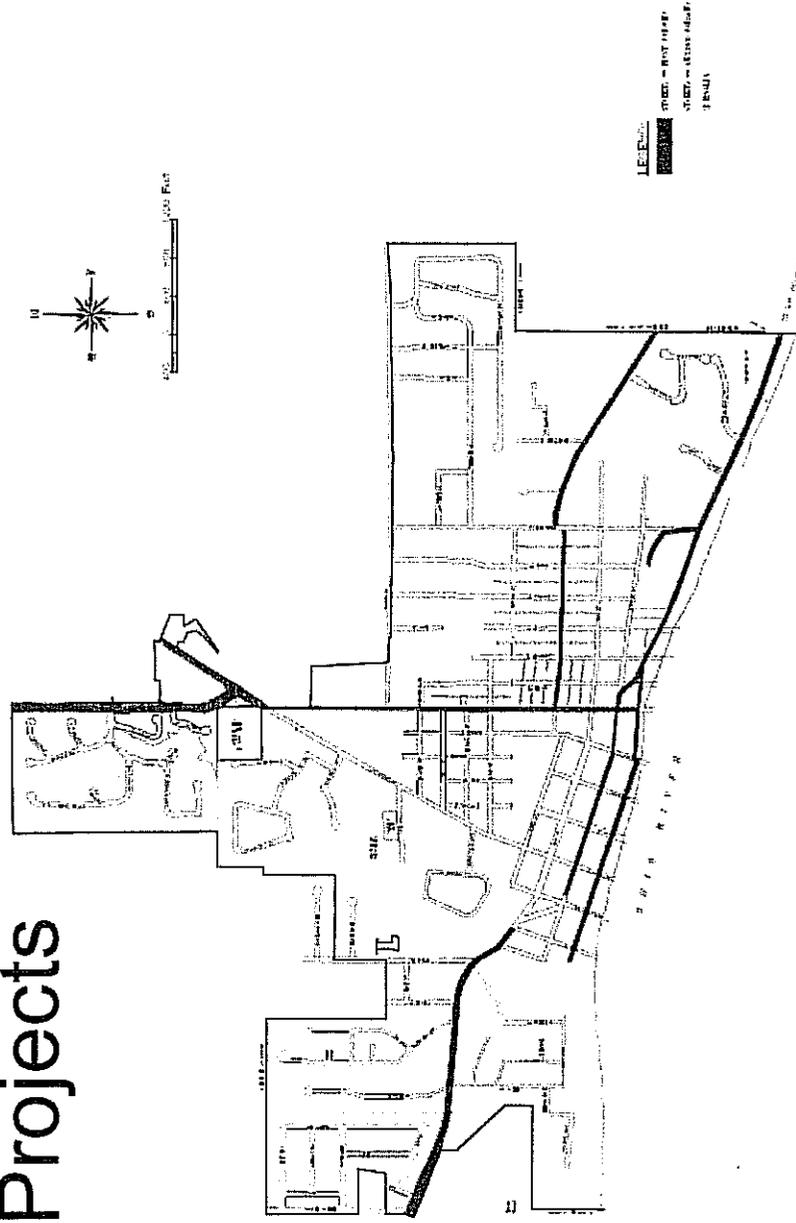
**TOTAL PLANNING LEVEL ESTIMATE \$2,950,000**

# ASPHALT PAVING

	<b>First Priority</b>	
	1 Jennings from the western town limit to Plum, then from Washington to the eastern Town limit at Westervelt	\$ 306,000
	2 State Street from Jennings to the Bell Road intersection	\$ 160,000
	3 Bell Road from the State Street intersection to the Town limit	\$ 150,000
	4 Grey and Outer Grey from State Street the eastern Town limit.	\$ 108,000
	5 Water Street Paving (Entire Length) and Trail Safety Improvements	\$ 118,000
	Subtotal	\$ 842,000

# ASPHALT PAVING

## Priority Projects

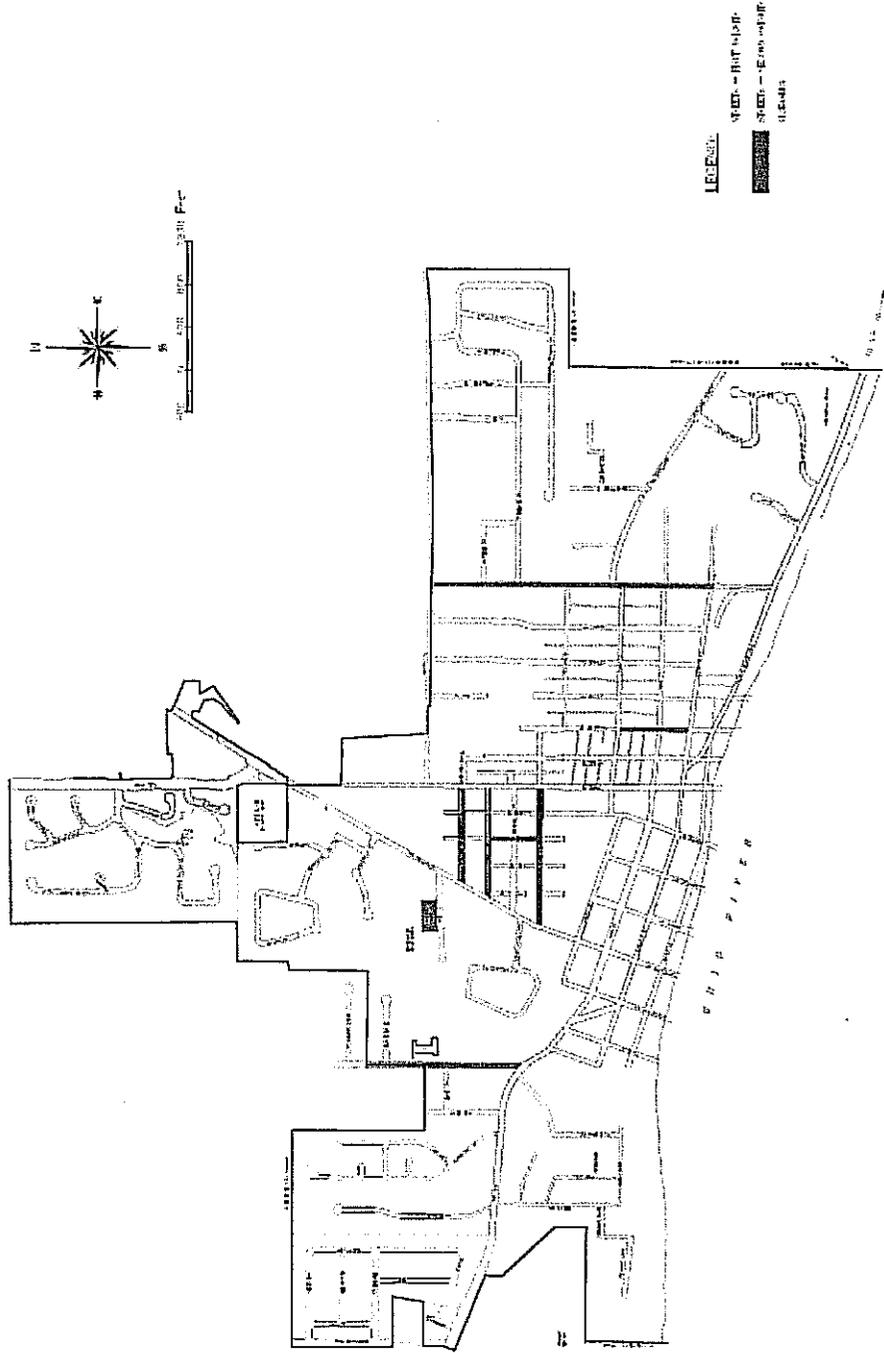


# ASPHALT PAVING

	Second Priority	
1	Frame Road from Old SR 662 to the Town limit.	\$ 34,000
2	Hillcrest from Grey to Jennings	\$ 40,000
3	Sycamore from Grey to Jennings	\$ 18,000
4	1 <sup>st</sup> , 3rd and 4 <sup>th</sup> Streets from State to Jefferson	\$ 90,000
5	Fillmore from 1 <sup>st</sup> St. to 3d St.	\$ 14,000
6	Swimming pool parking lot	\$ <u>15,000</u>
	Subtotal	\$ 211,000

# ASPHALT PAVING

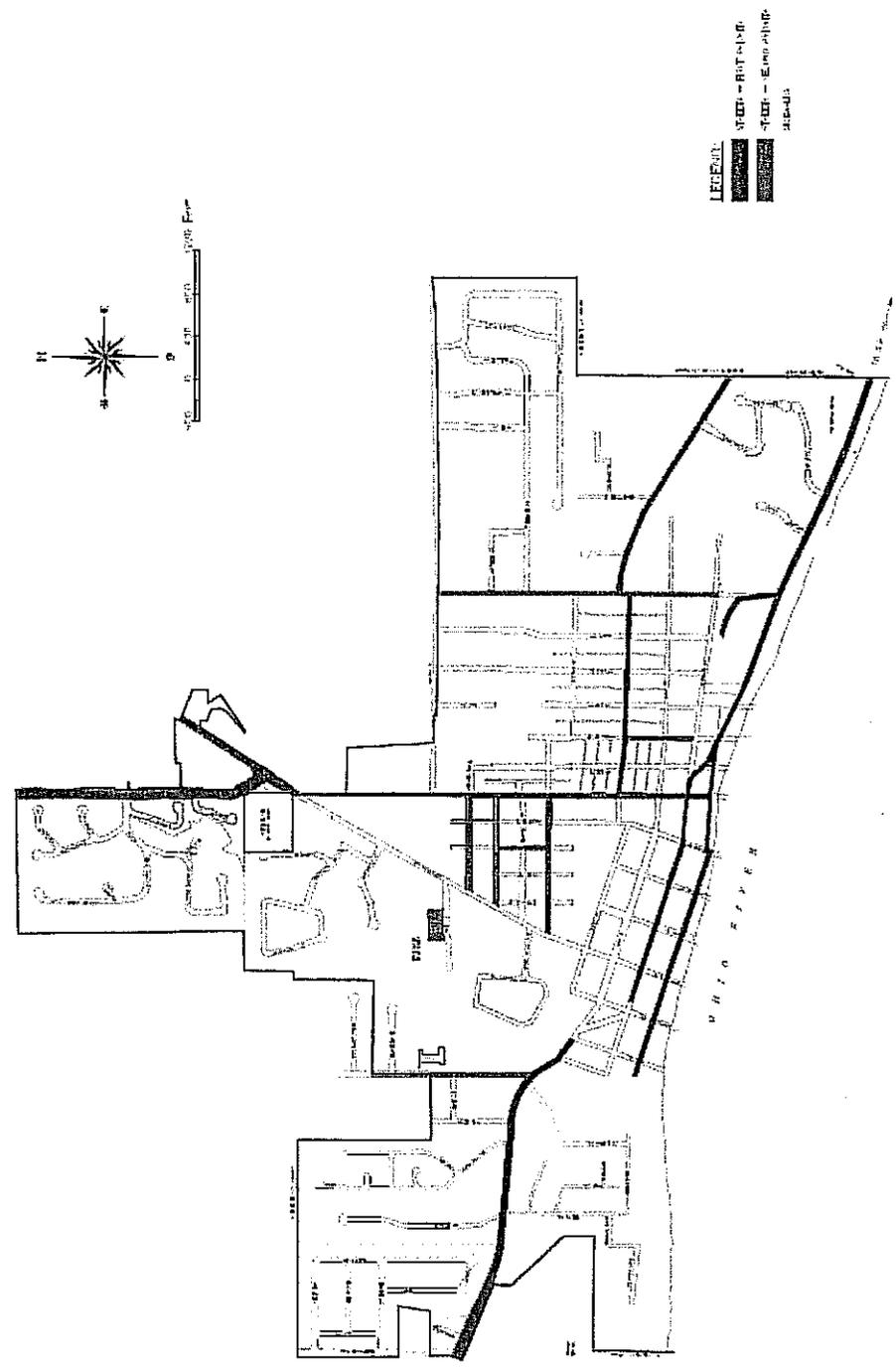
## Second Priority



# ASPHALT PAVING

All Projects

\$1,050,000



# ASPHALT PAVING TIMELINE

Timeline	Jan 2014	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan 2015	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan 2016	
1) Paving																										

Design Bid Construction

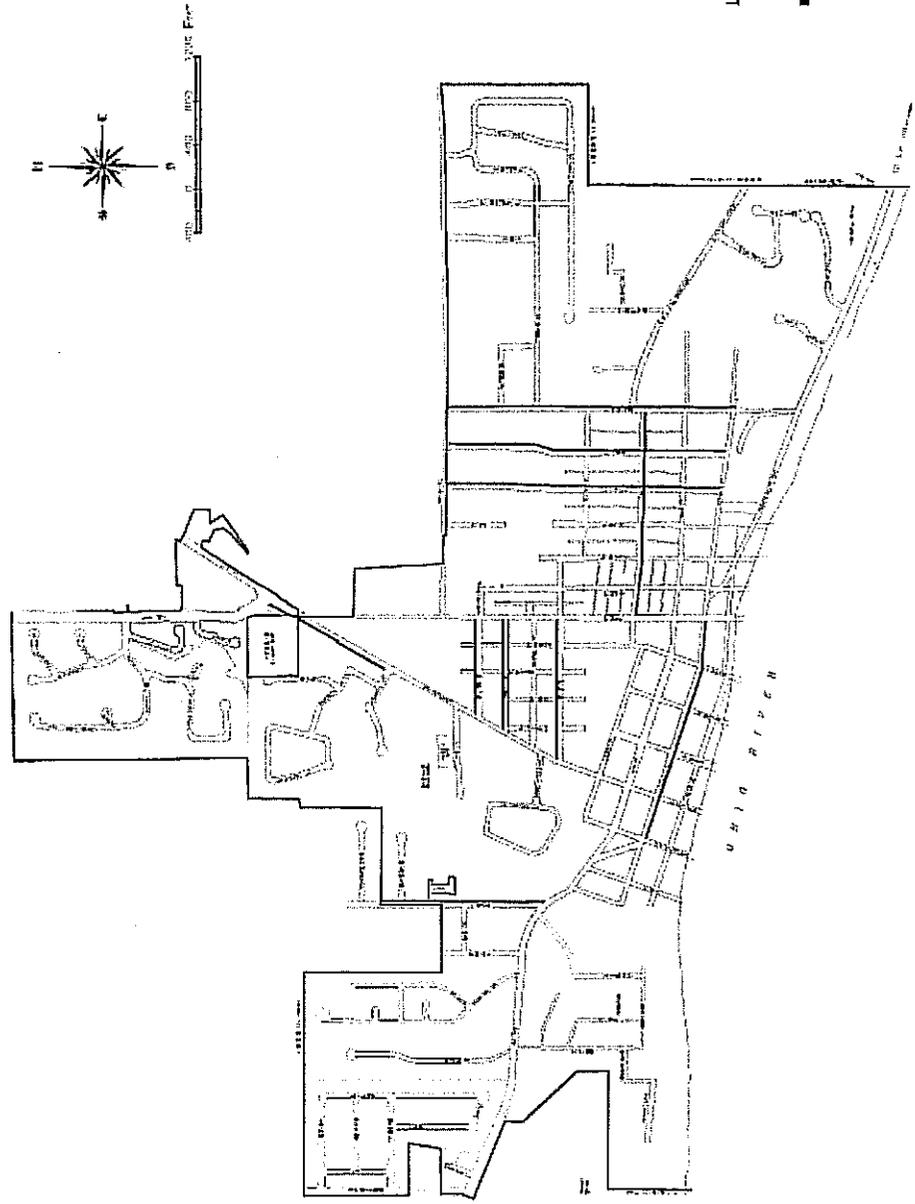


Construction

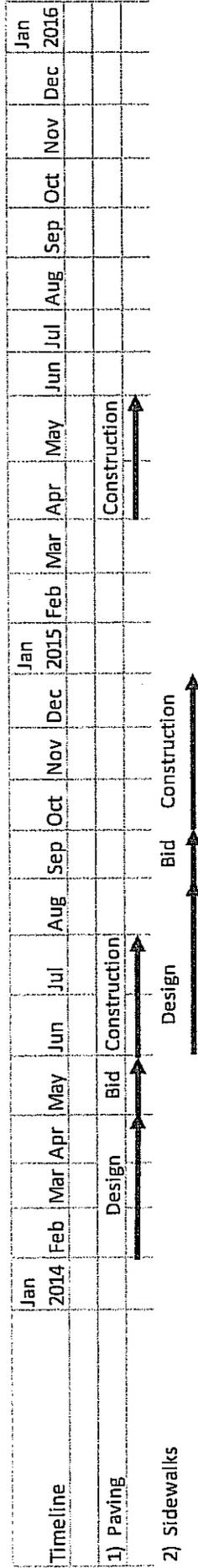


# SIDEWALK ADDITION OR REPLACEMENT

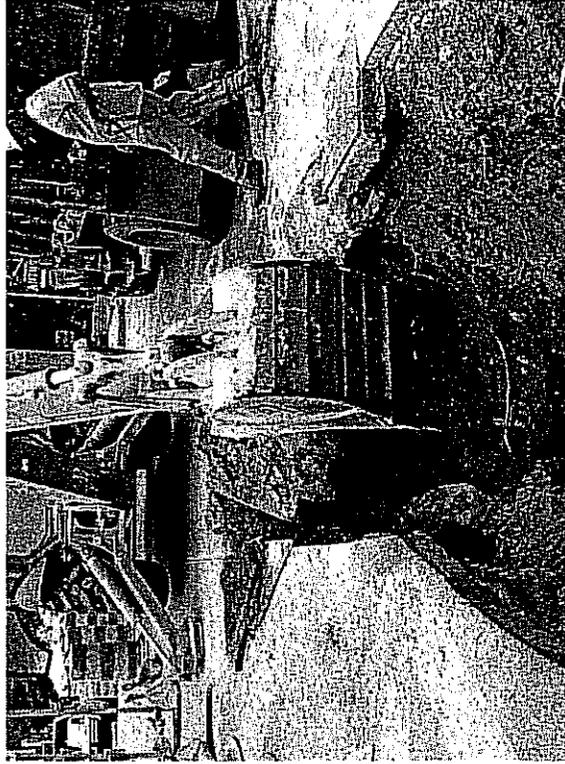
Wishlist for All  
Projects  
\$668,000



# SIDEWALK CONSTRUCTION TIMELINE

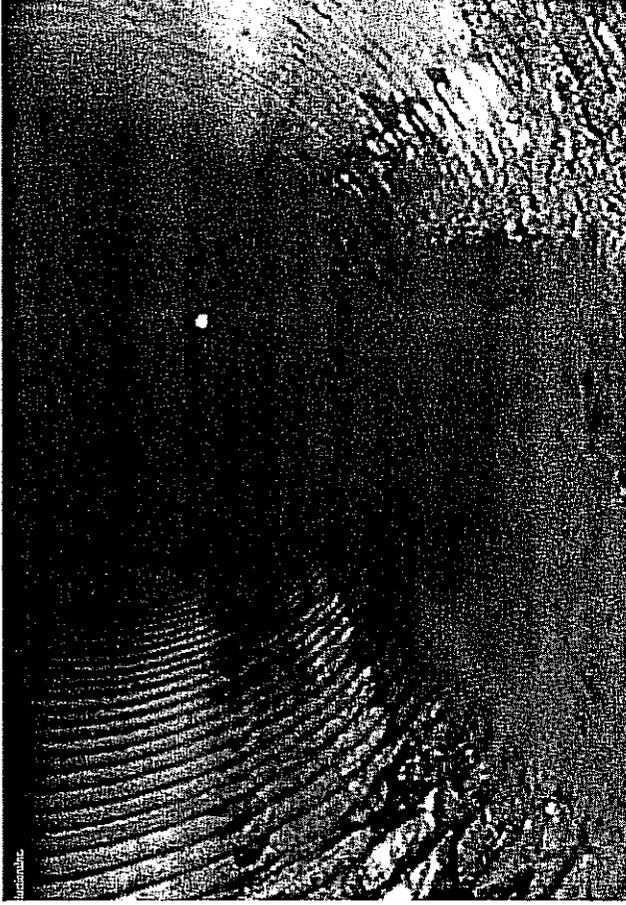
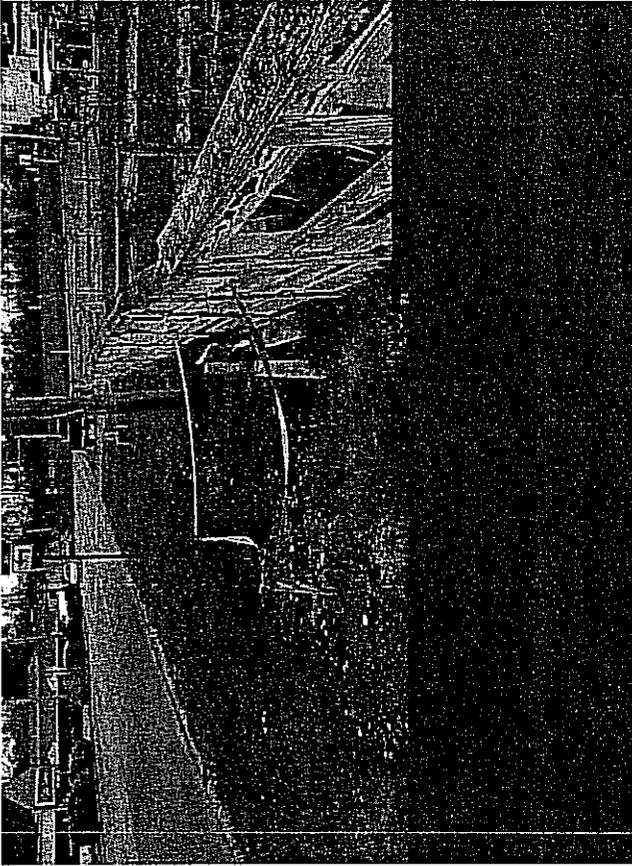


# DRAINAGE



Intersection of Jennings and State Street

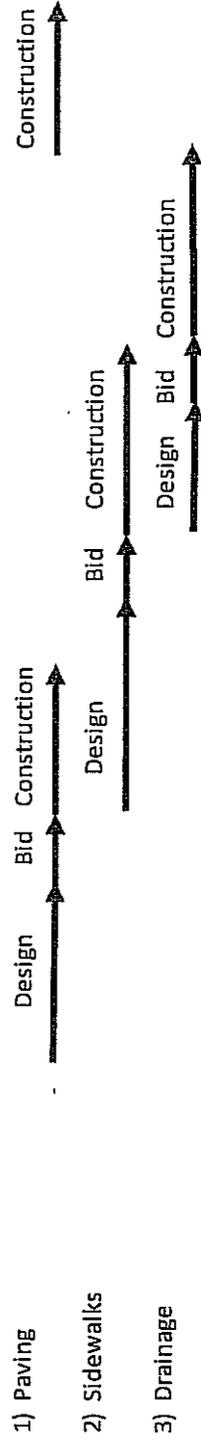
# DRAINAGE



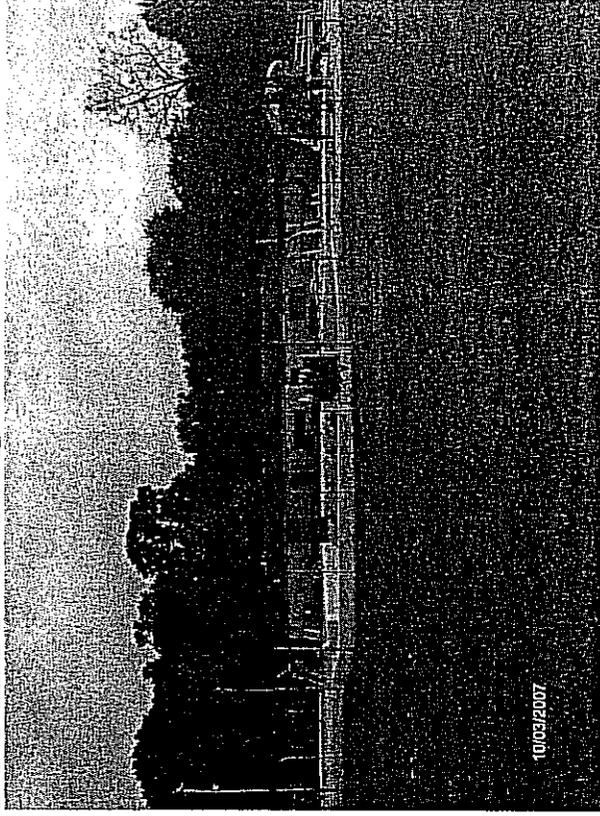
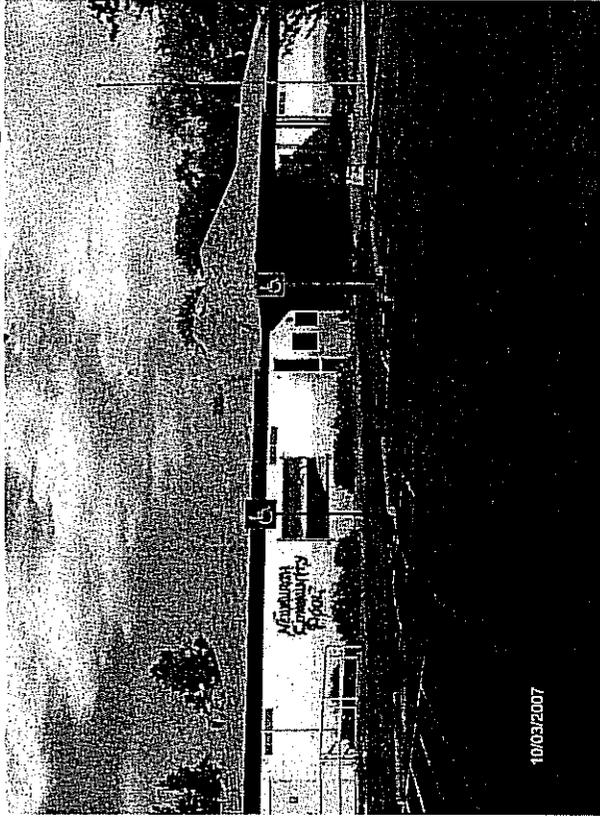
## Intersection of Sharon and State Street

Drainage Wishlist -  
\$250,000

Timeline: 2014 Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec 2015 Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec 2016 Jan



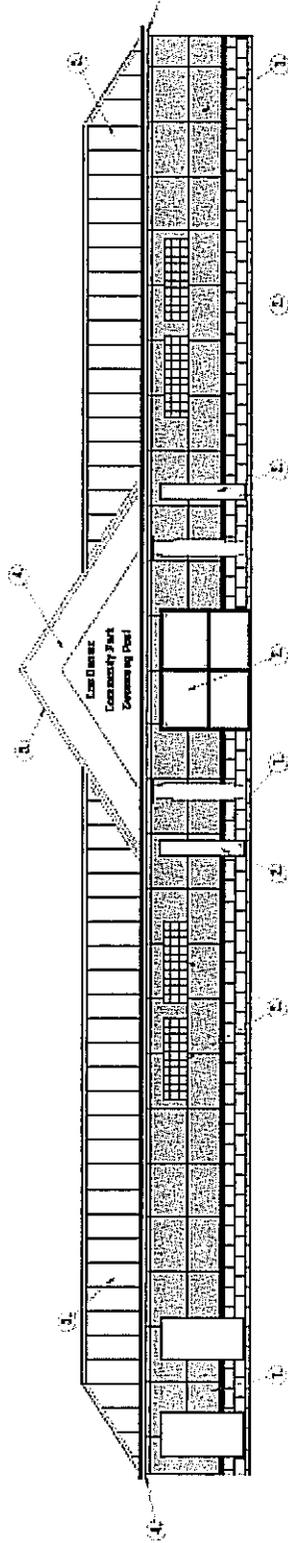
# COMMUNITY POOL IMPROVEMENTS



## Community Park Swimming Pool Facility

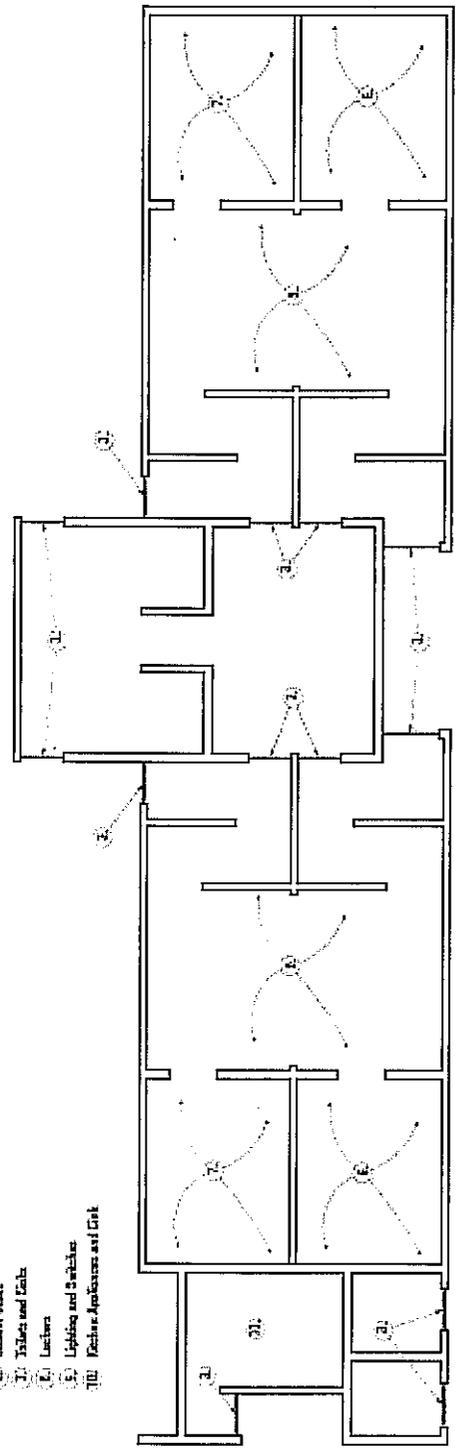
Parks Wishlist -  
\$978,000

# COMMUNITY POOL IMPROVEMENTS



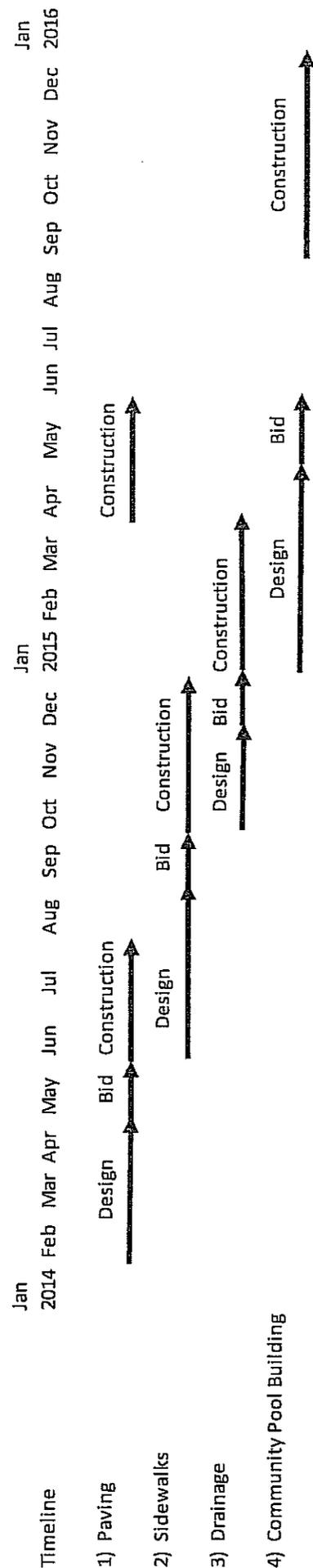
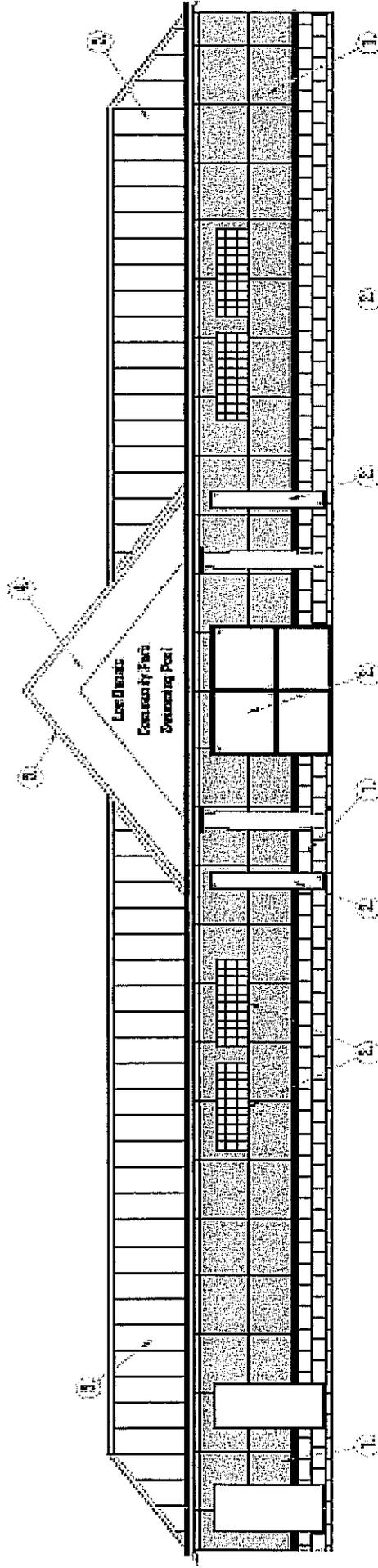
**South Elevation**

- 1. Exterior Details
- 2. Windows and Frames
- 3. Doors and Frames
- 4. Entrance, Flushing and Sinks
- 5. Metal Roof
- 6. Cleanse Halls
- 7. Tables and Seals
- 8. Lockers
- 9. Lighting and Switches
- 10. Fixtures, Appliances and Cook



**Plan View**

# COMMUNITY POOL IMPROVEMENTS



# Where to Start???

- Design and Construction Engineering/Project Oversight
- Core Pavement
- Common Construction Wage Meeting
- Present Preliminary Design
- Present Final Design
- Bidding
- Construction

# AFTER BIDDING PAVING PROJECTS, RE-EVALUATE FUNDS AVAILABLE FOR SIDEWALK CONSTRUCTION

