

**TOWN OF NEWBURGH  
HISTORIC PRESERVATION COMMISSION  
MINUTES MARCH 10, 2016**

**MEMBERS PRESENT:** Jeff Cox; Brent Grafe; Chris Lunn; Jim Renne; Steve Shoemaker; Troy Wells; David Wills

**ADVISORY BOARD PRESENT:** Stewart Sebree

**ADMINISTRATIVE PRESENT:** Stacie Krieger, Town Council Liaison; Chris Wischer, Attorney; Tavi Wydicks, Acting Zoning Administrator

**CALL TO ORDER**

Mr. Cox called the meeting to order.

**MINUTES**

Mr. Wills moved to adopt the minutes as presented. Mr. Wells seconded and the motion carried.

**REPORTS**

**Town Council Liason**

Mrs. Krieger stated that she did not have anything to report, but asked the commission if they had heard anything regarding the small brick house on Jennings Street. The commission discussed the small brick house. Mr. Renne stated that he will have a quote from Wolf House Movers within the week.

**Indiana Landmarks Southwest Field Office**

Mr. Sebree stated that continuing education requirements could be met by attending one of Evansville's Historic Preservation meetings and reporting back to this commission.

**Staff**

Ms. Wydicks stated that there has not been any staff issued COA's since the last meeting.

**UNFINISHED BUSINESS**

**Expanding the Historic District**

Mr. Cox stated that he met with Ms. Wydicks to discuss expanding the historic district. Mr. Cox stated that Ms. Wydicks is working on identifying the properties that are not currently in the historic district, but have a historical rating on the SHAARD database. Mr. Cox stated that Ms. Wydicks will be mapping out the properties and will present the map at the next meeting. Mr. Cox stated that he asked Mr. Wischer to discuss the legal side of the expansion and Mr. Wischer provided the commission a copy of the state statute and discussed the possibilities with the commission. Mr. Wischer and Mr. Sebree explained IC 36-7-11-19 which addresses phasing in historic districts. The commission discussed the possibilities for expanding the historic district. Mr. Cox stated that the commission will discuss how to move forward in further detail at the April meeting.

**NEW BUSINESS**

**101 State Street – Window Plans**

Ms. Wydicks provided the commission with the layout of the windows. Ms. Wydicks stated that the owner will still have to have a State Design Release before she is able to issue the permit for the windows, but she would like to get the Certificate of Appropriateness approved by the commission. Mr. Cox clarified that the material and design of the windows was approved at the July meeting, and the commission was just waiting to approve the final layout. Mr. Wischer stated that there was some confusion on the owners end as to whether or not the windows required a state release because there is an exemption for penetrations in an exterior wall that are of a certain size, however it goes on to say that if the overall project requires state release than the exemptions do not apply, therefore a release is required for the windows. Ms. Wydicks stated that the COA application number is 2015-HPC-06. Mr. Wischer stated that the commission's approval has nothing to do with the structural integrity that the state is looking at, so the commission can approve the layout prior to receiving the state release. Mr. Shoemaker moved to approve the layout of the windows. Mr. Wells seconded the motion and the motion carried.

**Carol Schaefer – Historic Preservation Week**

Mr. Cox asked Mrs. Schaefer if she had heard anything regarding the small brick house and she stated that she had not, but she is still hoping that a group will form for fundraising.

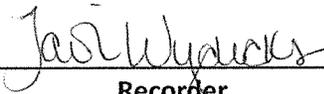
Mrs. Schaefer stated that the Preservation Party will be the second Thursday in May at the Refinery.

Mrs. Schaefer stated that the Refinery will be closing at 5:00 pm, but Lucid Coffee Bar will remain open for the event. Mrs. Schaefer stated that historically HNI provided the food and HPC provided wine, beer, and soda. Mrs. Schaefer asked for a commitment for HPC to supply the refreshments, and Mr. Cox answered yes. Mrs. Schaefer stated that Lynda Brown, who was previously an HPC member, always purchased the invitations for the event and paid for them out of her pocket. Mrs. Schaefer asked the commission if anyone would be willing to cover the cost of the invitations, or if the commission thought the invitations could be sent via email and social media like last year. The commission agreed that emails, newsletters, websites, and social media are a good way to get the word out. Mr. Cox stated that the commission discussed having a guest speaker at the event, and Mrs. Schaefer stated that the owners are going to speak about their restoration of the Country Store. Mr. Cox questioned if that would count towards the continuing education requirement and Ms. Wydicks stated that she would email Steve Kennedy and find out. Mrs. Schaefer stated that if not, an additional speaker could be added. Mrs. Schaefer stated that the HNI Board of Directors meets next week and they will be discussing the awards for residential and commercial historic preservation, and the nominees are Troy Wells for residential and The Refinery for commercial. Mrs. Schaefer asked the commission if they were on board with the nominations and the commission agreed.

**ADJOURN**

Mr. Wills moved to adjourn the meeting. Mr. Wells seconded the motion and the motion carried.

  
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Chair

  
\_\_\_\_\_  
Recorder