

# **Town of Newburgh – Community Pool at Lou Dennis Community Park**

## **Group Use Guidelines**

- All groups will be required to maintain the required minimum adult to child ratios as set by the Newburgh Parks Board in order to enter and use the facility. Youth ages 5 and under require 1 adult for every 5 children. Youth ages 6 and older require 1 adult for every 10 children. Groups who do not have the proper adult to child ratio will be turned away at the door. Please be sure you have the proper ratio prior to arriving. Lifeguards shall not be counted in this ratio.
- Adult chaperones will be responsible for continually supervising and monitoring the children in their group at all times while in the aquatic facility. Adult chaperones must have appropriate swimwear attire and be actively supervising their children in the pool and on the pool deck.
- Head chaperones must be 18 or older. Additional adult chaperones must be 16 or older.
- Groups of 15 or more must call 48 hours in advance to be guaranteed admittance. Group time slots are popular and limited so please call early for the best availability and selection.
- Group leaders must complete a group usage information form for each pool visit. This form will verify that the minimum adult to child supervision ratio is met. This form will also require the group leader to confirm the exact number of children under their care when entering and leaving the facility for the day.
- Each group will meet with the Pool Manager or Head Lifeguard to review pool rules.
- Only children who can swim the width of the 10 foot well will be allowed in that area. The lifeguard may require a child to prove that he/she can swim the width of the deep well.
- One chaperone from the group will remain with the children in the deep end so two sets of eyes will be watching for their safety.
- Group bookings are available MONDAY-FRIDAY ONLY and may be limited to non-prime hours.
- Please call at least 24 hours in advance to cancel a booking.
- For more information or to schedule your group for a pool visit, please call the Pool Manager.

## **Group Check In & Check Out**

Groups of 15 or more must complete the Group Check In/Check Out form. Date, time, pool name and pool manager name should be filled in by the cashier prior to turning the sheet over to the head chaperone. The remainder of the form shall be completed by the head chaperone, including name, address and a valid phone number. The form must be checked by the cashier prior to processing the payment. After payment is received, the cashier will ask for a signature.

Upon leaving the facility, the same chaperone must count all individuals leaving and sign the group out.