

**Town of Newburgh
PARK BOARD
December 6, 2012 Meeting Minutes**

The Meeting was called to order by Amanda Burkins at 6:00 p.m.

Roll Call: Amanda Burkins, Matt Timmel, Kevin Wells and Vicki Nienaber were present for the Board

Also present were Town Manager Cynthia Burger, Town Manager elect Lori Buehlman, and Town Attorney Chris Wischer

Advisory board members Mary Ann Wilsbacher, and Mike Patterson were in attendance.

Approval of Minutes from November 1, 2012 meeting: Vicki moved to approve minutes, Kevin seconded and motion passed.

Reports:

- A. Town Council Liaison:** no report (Tonya McGuire no in attendance)
- B. Pool Report:** Lori reported that this summer's pool manager, Emily, will be contacted and asked to manage the pool for the summer 2013 season.
- C. Fundraising Committee:** no report
- D. Rivertown Trail:** no report
- E. Rivertown Trail 5K:** Lori attended her first Rivertown Trail 5K committee meeting in November and will meet with them regularly.
- F. Staff Report:** The approval of the Park Master Plan was the singular activity pursued in the staff report. The following actions were taken to complete that process: (1) a Resolution by the Park Board to adopt the 2013 – 2017 Newburgh Parks & Recreation & Open Spaces Master Plan presented by Green3 was made by Matt Timmel and seconded by Kevin Wells. The resolution passed unanimously; (2) a motion was by Vicki Nienaber and seconded by Matt to accept the 504 Guidelines (from the Rehabilitation Act of 1983), motion carried unanimously; (3) a motion was made to accept the Assurance of Compliance from the 504 guidelines by Kevin, seconded by Amanda Birkins and carried unanimously; and (4) following the reading of the Master Plan adoption resolution by Chris Wischer, Amanda moved and Vicki seconded to adopt the Plan; also passed unanimously. Board members signed the documents which will be passed on to the Town Council for approval.

Unfinished Business:

- A. Park Master Plan:** Adopted as noted above
- B. AMAX Newburgh Youth Soccer report:** Lori reported that the 2012 usage report letter had been received and accepted from the Youth Soccer board.

Announcements: none

Petitions and Comments from Citizens Present:

Set Next Meeting Date: Next Newburgh Park Board Meeting will be Thursday, January 3, 2013 at 6:00 p.m.

Adjourn: The meeting adjourned at 6:20 p.m.


2/7/2013



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