

**TOWN OF NEWBURGH PARK BOARD MEETING  
MINUTES  
April 3, 2014**

The Newburgh Park Board met on Thursday, April 3, 2014 at 6:00 p.m. at the Newburgh Town Hall

Park Board members present were Mary Ann Wilsbacher, Matt Timmel, Wanda Kavanaugh, Vicki Nienaber

The 2013 Town Council liaison Leanna Hughes was present.

Town Manager Lori Buehlman and Town Attorney Chris Wischer were present.

**Call to Order – Establish Quorum.** President Mary Ann Wilsbacher called the meeting to order, called roll and established a quorum at 6:05 p.m.

**Minutes** from the March 2014 meeting were presented. Motion to approve minutes with correction of meeting date (March 6) made by Matt, seconded by Wanda, approved unanimously.

**Reports:**

- A. Town Council Liaison: No report
- B. Pool Report: Lori introduced 2014 pool manager, Kyle Underhill. Kyle reported his enthusiasm about the upcoming pool season. He explained he has enjoyed working for the Town of Newburgh several past summers and is happy to be selected as pool manager. Kyle presented a list of 13 lifeguards for the season. Leanna asked if there was sufficient review of the applicants; Lori reported that all were hired based on following state labor laws. Wanda made the motion, and Vicki seconded, that the list be approved. Motion passed. He will continue to interview for the remaining 13 lifeguard positions, which should be in place by the Board's May 8 meeting. The board requested that there be at least 8 – 10 guards at the pool at all times. Lori then presented a request to have the pool trough painted before the season. She presented a proposal from Tri-State Painting Co. with the "Sweep Blast" Option #1 suggested by Gerald. Wanda made the motion and Vicki seconded to approve the \$3,284 cost. The motion passed.
- C. Rivertown Trail, Phase 3: Mary Ann asked when the Newburgh signs on the trail will be completed. Lori reported that they should be completed before the 5K-8K race on May 3. Continuing surveys, review and appraisals are being done so the next phase of the project may begin later this year.
- D. Rivertown Trail 5K: Brad Smith, head of this year's race, reported that an 8K has been added to the 4<sup>th</sup> annual Rivertown Trail race. Entries for the race are coming in, social media is being used to promote the event, and yard signs along the trail have been approved to advertise the event. The added distance will enable runners to use more of the trail. Park board members are asked to

help at the finish line, handing out medals, again this year. The race is Saturday, May 3, 2014.

- E. Staff Report: Outdoor bathrooms are being painted, repaired and opened this week. The Street Department continues to work on the former batting cage area. They were transporting dirt from the boat ramp until the river came up yesterday (4/2/14). Lock and Dam has been used 12 times in the first 3 months of the year and is booked almost solid from April through September. The cottages have been used 9 times so far this year and are booked 25 nights in May, 14 nights in June, 16 nights in July and 24 nights in August. The Shelter is rented 16 days already for the 2014 season.

**Unfinished Business:** no report

**New Business:**

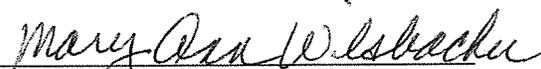
1. The American Legion Auxilary Post 44 requested use of the Lock and Dam lawn for their annual Easter Egg Hunt, April 19 from 9:45 am – 1:00 pm. Matt moved to approve their request, Wanda seconded and the board passed the motion unanimously.

**Announcements:** Lori asked the board to consider a policy for use of the Gazebo and other public Park areas. She has been receiving requests to reserve areas for weddings, pictures, etc. Currently, we do not have any rental or usage policies in place. Wanda suggested a \$30 rental fee with the proviso that renters must clean up the area following their use. Matt made the motion to approve the fee, Wanda seconded and the motion passed.

Lori also reminded the board that we are still short a member. Because the ordinance states that another member must be appointed by the Library Board and/or School Board, Chris suggested that Town Council should address the situation and approach both boards to urge them to appoint a Park Board member. Leanna agreed to discuss this with the Town Council.

**Set next meeting date:** The next meeting date for the Park Board is Thursday, May 8, 2014 at 6:00 p.m. at the Town Hall.

**Adjourn:** At 7:00 p.m. the meeting was adjourned by consensus.

  
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Mary Ann Wilsbacher, President

  
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Vicki Nienaber, Secretary