

**TOWN OF NEWBURGH PARK BOARD MEETING**  
**MINUTES**  
**May 8, 2014**

The Newburgh Park Board met on Thursday, May 8, 2014 at 6:00 p.m. at the Newburgh Town Hall

Park Board members present were Mary Ann Wilsbacher, Matt Timmel, Wanda Kavanaugh, Vicki Nienaber

The 2014 Town Council liaison Leanna Hughes was present.

Town Manager Lori Buehlman and Attorney Raymond Dudlo were present.

**Call to Order – Establish Quorum.** President Mary Ann Wilsbacher called the meeting to order, called roll and established a quorum at 6:01 p.m.

**Minutes** from the April 2014 meeting were presented. Motion to approve minutes made by Matt, seconded by Wanda, approved unanimously.

**Reports:**

- A. Town Council Liaison: Leanna spoke about the HNI Historic Perservation Commission meeting held the previous Thursday at the West Lockmaster Cottage. It was well attended and many enjoyed the venue. However, there were some suggestions made regarding improving the décor in the cottage to make it more attractive and inviting (additional seating, wall art, rugs, etc.). Lori explained that there were challenges to adding much more to the cottage. The cottage must be ADA compliant and safe. In addition, Leanna reported that she had spoken with the School Board and Library Board regarding new Park Board assignees. The new Library director might be a good fit, or a Library employee living within the Town limits.
- B. Pool Report: Lori reminded the Board that the pool will open in 16 days. Painting is complete, playground equipment and bathroom work is being completed by Gerald. Lori presented the final list of recommended pool employees for Board review and approve as part time seasonal help, with no benefits, subject to a clear drug screening. Wanda so moved, Matt seconded and the list was approved as presented by the Board. Lori asked the board to review the pay rates and Mary Ann suggested we consider pay rate increases. She moved that we leave 1<sup>st</sup> year rates as is, 2<sup>nd</sup> year rates as presented, and raise 3<sup>rd</sup> year employee hourly rates as follows: Concession Worker to \$7.50, Guard to \$7.80, WSI to \$8.50 and Head Guard to \$9.00. Vicki seconded the proposed rates and the Board passed the motion..
- C. Rivertown Trail, Phase 3: Lori reported that the Committee is considering a more specifically written usage policy for the trail. This would be posted with welcoming, friendly and clearly stated rules.
- D. Rivertown Trail 5K: The race was successfully held Sat. May 3, 2014, with no rain on the day for the first time in the race's four years.

- E. Staff Report: Lori reported that the Dog & Suds event was being planned again for October 4 and the request to use the Lock & Dam area will be presented at the June meeting. She also reported the Master Gardeners are working on the flower beds and that she is having a walk through tomorrow to check on the signs for final approval. Matt asked if the Fortress of Fun repairs had been completed. Not yet, according to Lori, and because of the work load the town workers already have there may be a need to hire outside help. Matt asked that she bid out the work before having it done, which Lori confirmed was her intention.

**Unfinished Business:** no report

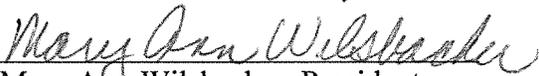
**New Business:**

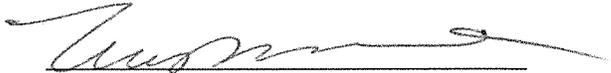
1. Dena Rosebrock requested use of the Lock and Dam lawn area East of the building for tents to accommodate guests at her planned graduation party on Sunday May 25 from 2 – 6 p.m. Matt suggested she make sure she had evacuation plans if requested by the Fire Marshal and moved to approve her request. Mary Ann seconded and the Board approved the motion.
2. Jan Delancey appeared before the Board as requested to review the St. John's Sole Challenge walk run event on Friday May 9. After clarifying the previously approved closing of the trail head parking lot, she asked for additional parking space closures at the Old Lock & Dam. Instead, the Board suggested she work with Chief Sprinkle to barricade an "aisle" on the lot allowing parking and providing a safe passage for runners/walkers. She explained that funds raised by the event will be put back into a fund for future fitness events for local youth. After lengthy discussion regarding rain dates and logistics, it was decided no rain date would be given. Matt suggested that perhaps future events could have a component for inside activities.
3. Don Martin asked the Board to approve the youth tennis lessons offered at the Lou Dennis Community Park tennis courts again this summer. Last year's lessons were very well attended and received. Dates and times for the classes include 3-week, 2x/wk Tuesdays & Thursdays from 8:30 a.m. – 11:30 a.m. in both June and July. Wanda moved, and Matt seconded that we approve his request for tennis court usage and for the placement of a drop box for information flyers, subject to submission of a certificate of insurance. The Board approved the motion.
4. Lori reported on actions taken by the Newburgh Police Department to reduce the vandalism and hooligan behavior occurring evenings at the Community Park. Again this year officers will be patrolling the area, using some of the time allocated for Trail patrols.

**Announcements:** Lori presented the request submitted by Newburgh Youth Soccer for their 2014 capital campaign raising funds for new lighting at Amax Field. We discussed their close association with the Town and Park Board (their field was procured for their use many years ago by the Town Council), and that while the Park Board does not have access to funds, we would recommend to the Town Council that they consider providing some funding for the campaign, as we support the program and their request.

**Set next meeting date:** The next meeting date for the Park Board is Thursday, June 5, 2014 at 6:00 p.m. at the Town Hall.

**Adjourn:** At 7:15 p.m. the meeting was adjourned by consensus.

  
Mary Ann Wilsbacher, President

  
Vicki Nienaber, Secretary