

**TOWN OF NEWBURGH  
PARKS BOARD  
MINUTES APRIL 2, 2015**

**MEMBERS PRESENT:** Wanda Kavanaugh, Ron Keller, Kevin Reine, Matthew Timmel  
**ADMINISTRATIVE PRESENT:** Lori Buehlman, Town Manager; Kristen Head, Attorney

**CALL TO ORDER**

Mr. Timmel called the meeting to order at 6 p.m. with roll call.

**MINUTES**

Mr. Reine moved to adopt the previous meeting minutes. Mrs. Kavanaugh seconded and the motion carried.

**REPORTS**

**Town Council Liaison**

In Mrs. Hughes' absence, Ms. Buehlman informed the board that the Arts Committee still plans to visit Terre Haute on April 23 to view the pavilion up there.

**Pool/Park Report**

Ms. Buehlman said Mr. Bowser plans to start on the pool the last two weeks of April, so workers can start filling and draining it prior to opening in May. She said she has lined up the company to test the water and file the reports on it for the pool.

She has been in contact with a church group that wants to do a service project. She will recommend to them that they clean and refurbish the Fortress of Fun. It may be necessary to close the park while they are working on it.

She said there are four applications for pool manager. She has scheduled interviews with two candidates April 7 at 3 and 4 p.m. Members are encouraged to attend the interviews, as schedules allow. Ms. Buehlman said Mrs. Wilsbacher will be there.

The other two applicants have not been contacted yet. One is at Rose Hulman and another at Purdue.

Ms. Buehlman said she will need to schedule a special meeting to hire the manager. She said the manager needs to be hired as soon as possible in case he/she has to earn lifeguard certification, which is required for pool managers. She set the meeting for April 9, 6:30 p.m. and will inform the media. Hiring the manager will be the only agenda item. Mrs. Kavanaugh said she could attend the interviews but not the meeting. Ms. Buehlman suggested she forward her recommendations about the candidates to the board.

In discussion about the candidates, it was noted one was too young and none of the four have leadership experience. Ms. Buehlman said she prefers a candidate who is at least 21 years old, but someone who is mature enough to keep the other staff in line. She said if the other two candidates are not available for interviews prior to the special meeting, they will not be considered for the position.

**Rivertown Trail Phase 3**

Ms. Buehlman said the appraisals are complete and the Town Attorney is meeting with property owners to present offers for the easements needed.

**Rivertown Trail 5K**

The race is Saturday, May 2, starting at 9 a.m. Ms. Buehlman said Coach Hert, the Castle High School Football Coach, will serve as the honorary chair of the event. Mr. Reine suggested contacting Toyota for sponsoring next year's race.

Ms. Buehlman encouraged members to take brochures and posters to distribute for the race.

**Staff**

Ms. Buehlman asked board to consider waiver request from HNI for the May 15-16 wine festival and the July 3 fireworks. She said she was fairly sure it had already been approved, but asked for a vote on it to

be sure. Mr. Timmel explained that only a few groups that ask for the fee waiver are granted, but HNI does return money raised at events back to the town. Ms. Buehlman said they returned \$1,000 from last year's fireworks event to the fire department for volunteering at the event.

Mrs. Kavanaugh moved to grant the waiver for HNI's 2015 events at the park. Mr. Timmel seconded the motion and it unanimously carried.

Ms. Buehlman said the street department employees are working on the trail between other duties. They should get the mulch out next week. Park benches and sign posts have been touched up or repainted as needed. Ms. Buehlman has a list of picnic tables that need repair or should be replaced. Town workers have not begun flood clean up and cannot until the river recedes.

The outside bathrooms in parks are open, Ms. Buehlman said.

Mr. Reine asked how badly the flooding has damaged the Old Lock and Dam building. Ms. Buehlman said the water got into the air conditioning unit but it has been repaired. She noted that two parties were relocated to Preservation Hall, at no additional expense to the renters, from the building while flood waters were high. The media covered the flooding at the Old Lock and Dam, she said.

And, in the Friday Warrick Edition of the Courier Press, there were many photos of the Easter Egg Hunt at the Park, sponsored by the American Legion Auxiliary.

Ms. Buehlman said the "run, walk and crawl" season has started, as well as the paving season. She is working with the pavers to avoid working on the streets that will be involved in "run, walk, crawl" events, as much as possible.

Dates for run/walk events included: Rivertown Trail 5 K, May 2; St. John's, May 8; and Rotary, May 11.

Mr. Timmel asked if any more has been said about enlarging the parking area at the trail head. Ms. Buehlman said nothing is in the works but the logical time for that would be after the next phase is completed.

Mrs. Kavanaugh asked about painting the cottages. Ms. Buehlman said a painter was hired and the painting is complete.

The Lock and Dam building is rented almost every weekend for the rest of the year, Ms. Buehlman said. The cottages will be full about 50 percent of the weekends.

Mrs. Kavanaugh suggested the two new members receive a tour of the properties the board is responsible for maintaining. Ms. Buehlman said she would be glad to conduct a driving tour.

The next regular meeting will be May 7, 6 p.m. Ms. Buehlman said she would have the list of summer employees she recommends for the board to consider at that meeting.

She noted 2015 pool passes went on sale April 1 and she is still negotiating the contract with Jeannie for the pool/park concessions. It will be called Cleo's Poolside. Jeannie wants a shelf for the food pickup window. Ms. Buehlman said she will have that built.

#### **ADJOURN**

Mrs. Kavanaugh moved to adjourn. Mr. Timmel seconded and the motion carried.

  
Chair

  
Recorder