

**TOWN OF NEWBURGH  
PARKS BOARD  
MINUTES FEBRUARY 5, 2015**

**MEMBERS PRESENT:** Mary Ann Wilsbacher; Matt Timmel; Wańda Kavanaugh; Leanna Hughes, Town Council liaison

**ADMINISTRATIVE PRESENT:** Lori Buehlman, Town Manager; Kristin Head, Attorney

**CALL TO ORDER**

Mrs. Wilsbacher called the meeting to order.

**MINUTES**

There were no minutes.

**REPORTS**

Carol Schaeffer, Director of Historic Newburgh, Inc., presented a list of requests for 2015 property use and fee waivers. Mrs. Wilsbacher moved to approve the property use requests and fee waivers. Mrs. Kavanaugh seconded. Mr. Timmel asked about car shows and the farmers' market being allowed to use the plaza for extra events, such as music and face painting (where the Downtown Merchant's Christmas tree stands).

The motion carried.

**Town Council Liaison**

Mrs. Hughes reported the Arts Commission is working to get an amphitheater.

**Pool**

Ms. Buehlman said she wants to publish the pool positions available this summer. It was suggested to send the announcement to St. John's for their newsletter and have it go out with school news.

The concession stand was a problem last summer, with the employees neglecting to wear gloves and this being reported on the health inspection. Ms. Buehlman is exploring options for the concessions this summer, including outsourcing the business to someone else, such as Cleo's.

Also discussed was a policy for schools and day cares to provide numbers and dates for visits and a certificate of insurance. Mrs. Wilsbacher moved to ask Ms. Buehlman and the Town Attorney to develop a letter, a courtesy notification, for the schools and day cares to use to notify the town when the pool or parks will be used. Mrs. Kavanaugh seconded the motion and it carried.

**Rivertown Trail Phase 3**

Ms. Buehlman said INDOT requested additional information for the next phase of the Rivertown Trail, including an environmental study. The report is complete and property owners are being approached for easements. The next quarterly meeting for INDOT projects is next Tuesday.

**Staff**

Ms. Buehlman said 179 nights were reserved for the Lockmaster Cottages in 2014. Already this year, there are 98 reservations. There is some painting and floors to be done at the cottages.

Lynn Scammerhorn of the NRCS would like to have a plaque installed detailing the agency's role in repairing the landslide. They will be invited to the March meeting.

**NEW BUSINESS**

Town Council altered the membership of this board to include a Warrick County School Corporation representative, replacing a library representative.

Vicki Nienaber resigned from the board and Ellen Sprinkel resigned from the Advisory Board.

The roof needs to be repaired at the trailhead.

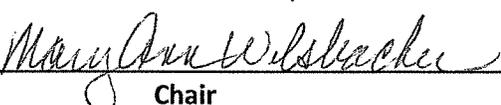
Amex Ball Park volunteers need help with some ditch work and moving some dirt.

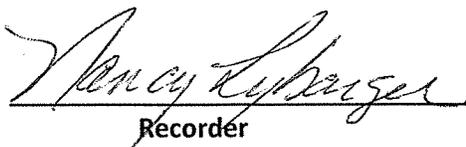
**PETITIONS AND COMMENTS**

Ron Keller was nominated to the Town Council to serve on the Parks Board. Mrs. Wilsbacher moved to recommend Mr. Keller. Mr. Timmel seconded the motion and it carried.

The next meeting is March 5.

**ADJOURN**

  
Chair

  
Recorder