

**TOWN OF NEWBURGH
PARK BOARD MINUTES
MARCH 5, 2005**

MEMBERS PRESENT: Mary Ann Wilsbacher; Kevin Reine; Matt Timmel; Ron Keller
ADMINISTRATIVE PRESENT: Kristen Head, Attorney; Lori Buehlman , Town Manager

CALL TO ORDER

Mrs. Wilsbacher called the meeting to order at 6:12 p.m. with a quorum seated. She introduced Mr. Reine and Mr. Keller as new board members.

MINUTES

Adopted by voice vote.

NEW BUSINESS

Sign for SWCD

Mrs. Wilsbacher moved to discuss new business first. Mr. Timmel seconded the motion and it carried. Jeff Baker spoke, representing NRCS (Natural Resources Conservation Service) on a sign request for the hill restoration at the Old Lock and Dam Park. Mr. Baker is president of the Warrick County Soil and Water Conservation District. He said one of the organization's goals is to make the public aware that SWCD is involved in more than agriculture.

Mrs. Wilsbacher asked what they have in mind for a sign. Mr. Baker said they are open to ideas. He spoke to find out if the board would be amenable to a sign.

Mrs. Wilsbacher said the sign would have to be worded so it did not appear to be an advertisement for SWCD. Mr. Baker suggested having something like the hill restoration project was collaboration among several groups and name those groups.

Mr. Reine asked what role the SWCD played in the restoration project. Mr. Baker said the county organization helped coordinate it from a grant aspect and coordinated with the NCRS office.

Ms. Head said a sign at the park would likely be regulated by the town's sign ordinance and would have to be approved by the Historic Preservation Commission since historic buildings are within the park.

Mr. Reine and Mr. Timmel said they would prefer any sign there look historic to fit in with the buildings. Mr. Timmel suggested a sign similar to the one at the entrance to Lou Dennis Park. Mrs. Wilsbacher told Mr. Baker to come back to the board when he has a design to present.

American Legion Auxiliary Easter Egg Hunt

Kapperman Post 44 Auxiliary has asked to use the west end of the Old Lock and Dam Park for its annual Easter Egg Hunt (just east of the condos). Ms. Buehlman said they plan to set up by 11 a.m., and vacate by 1 p.m. Mrs. Wilsbacher moved to approve the request. Mr. Reine seconded the motion and it carried.

Agenda Revision

Mr. Reine moved to revise the agenda by relocating Reports (D) to after New Business (F). Mrs. Wilsbacher seconded the motion and it carried.

REPORTS

Pool flyer 2015

Ms. Buehlman distributed the proposed 2015 town pool flyer. It needs to be approved so she can include it in the next town newsletter.

Mrs. Wilsbacher asked for clarification on the family pass. Ms. Buehlman said season passes will only be sold from Town Hall. It will be more convenient, can be obtained earlier and employees can explain why people who live outside town limits are charged a higher fee for using the pool. The passes will be laminated with the names of the users on the pass, Ms. Buehlman said. She said many people believe if they have a Newburgh address, they should receive the town resident rate. She said the fee paid for a five-day pass is the same as the season pass. The 2015 pass will be mailed after payment is received and

the address verified. Town employees will verify whether the applicants live in town or in the township. It makes a paper trail for the state, she noted.

She also pointed out that selling the passes at Town Hall will help employees better market the facility and services. Information, such as mailing addresses and emails can be obtained from the applications, will make it possible to communicate with people throughout the summer.

If people asked to purchase a family/season pass at the pool, Ms. Buehlman said they would receive a temporary pass that expires in five days. The 2015 pass will be mailed to the purchaser.

Mrs. Wilsbacher pointed out the newsletter only goes to town residents. Ms. Buehlman said she would send a news release to local media and contact the schools system to send home the flyer with students.

Ms. Buehlman said all the information will be published on her Newburgh Facebook page. She doesn't use the web site much, as it is difficult to edit.

Pool fees remain the same as 2014, Ms. Buehlman said.

The pool dates are based on the current close and open dates for Warrick County schools.

Mrs. Wilsbacher moved to accept the 2015 pool flyer. Mr. Reine seconded the motion.

Mrs. Wilsbacher asked the board if they agreed to keep the fees the same as 2014. They were revised last year. Ms. Buehlman said a good percentage of children using the pool are from low and middle income families. A change was made to ticketing this year, making admission free to children 2 and under. Children ages 3-15 are \$3; ages 16-54 are \$6; and 55 and older are \$2.

Season passes (temporary passes sold at the pool and transferred to Town Hall for recording and verifying) are \$125 for families within town limits and \$175 for families living outside town limits.

Pool income, Ms. Buehlman said, is deposited to the Park Board Budget.

Single ticket season passes are \$50 for residents and \$75 for non-residents.

The motion carried.

Mrs. Wilsbacher asked if it would be possible/practical to install kickoff blocks at the deep end of the pool since the diving boards have been removed. She said they were used in the pool she visited in New Zealand. Ms. Buehlman said she will check with insurance.

Pool Concessions

Ms. Buehlman said she has been in negotiations with the owners of Cleo's about contracting to operate the pool/park concessions this summer. Ms. Buehlman said it is more difficult to hire good workers. She said she spent a good amount of time going back and forth to the pool last summer to deal with issues. The pool income statement doesn't show how many hours town employees spent at concessions last summer. She is also concerned with the type of food served through concessions and would like to offer a healthier menu.

Jeannie and her brother know health codes for food preparation and are experienced in marketing and ordering. They are willing to serve both the pool area and the park. Ms. Buehlman suggested people might be willing to eat lunch in the park if more variety were offered.

Mrs. Wilsbacher reminded the board that several years ago, the pool manager was responsible for ordering and procuring food for concessions. That was stopped after the manger spent too many hours going back and forth to food stores. She said that would not be a solution for concession operations. She said she and Ms. Buehlman have talked with Jeannie about rent and fees. Jeannie's proposal for this initial year is to not pay rent or fees and at the end of the season, if she makes a profit, she will donate a portion to the pool fund.

Mr. Timmel suggested the board consider charging the operators a percentage of their profit. Mr. Head said that would not be a problem. He then suggested going with Jeannie's offer this year and then if she wants to return as concessions operator next year, the board will have history from this year to use in negotiations.

He asked Ms. Buehlman to be sure she asked the operators for an accounting at the end of the season.

Mrs. Wilsbacher said she and Ms. Buehlman have told Jeannie that she has a free hand at the concessions. She asked Ms. Head to draw up a contract.

Mr. Timmel moved to go forward with the proposal to contract with Cleo's to operate the pool/park concessions for 2015. Mr. Keller seconded the motion and it carried.

Ms. Buehlman said she and Meg have developed some preliminary promotions to encourage attendance at the pool, such as a luau night, an adults-only Saturday night, and a performance by the Old Dam Band. She asked for other ideas.

Rivertown Trail – Phase 3

Ms. Buehlman said the attorney has the appraisals and will be approaching property owners for easement acquisitions.

Rivertown Trail 5 K

The race is scheduled for the first Saturday in May. The directors are scaling back on the activities this year, Ms. Buehlman said. Volunteers are needed. Mr. Keller said he has been trying to reach a race representative to maybe take over the race. He said Kari Jones is interested.

He said he has the web site to apply for a Human grant later this year for future races.

Mr. Keller complimented the street department for snow removal this winter.

He took photos of the amphitheatre in Terre Haute and will pass those along. He said the trip to Terre Haute will be rescheduled for April for a group to visit the location up there.

Fortress of Fun

Ms. Buehlman said Leanna Hughes and Don Kissel have made a repair list. Mr. Timmel said the flooring at the entrance was supposed to last forever, but it has deteriorated. Ms. Buehlman asked if there is a warranty in effect.

The list of items needing attention included: flooring at the entrance; bench at the entrance; swing in the back (upright missing); railing; wood chips; more sand; splinters on car; bridge; tunnel boards; steering wheel broken; tire at slide.

Staff Report

Ms. Buehlman said both cottages need interior painting but rentals are heavy so far this year. Meg developed a satisfaction survey for renters to offer feedback.

Mrs. Wilsbacher asked Ms. Buehlman about the letter that is to be sent to schools and day care facilities about prior notification and certificate of insurance for using the parks. Ms. Buehlman said she has not had time to do that.

ANNOUNCEMENTS

Ms. Buehlman welcomed new board members, Mr. Keller and Mr. Reine. She said the next meeting is April 2, 6 p.m. She explained that she sits on a committee in Evansville that occasionally meets the same day as Park Board and sometimes she will be late for the meeting. The building will be open, however.

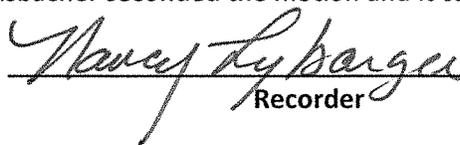
Mrs. Wilsbacher asked if Advisory Board members are still needed. Ms. Buehlman said some of the Advisory Board members are not able to attend meetings, but they correspond by email. Advisory Board members are Cynthia Burger, Mike Patterson and Amanda Burkin. Mrs. Wilsbacher said she knows someone who might be interested in serving on the Advisory Board.

ADJOURN

Mr. Timmel moved to adjourn at 7:30 p.m. Mrs. Wilsbacher seconded the motion and it carried.



Chair



Recorder