

**TOWN OF NEWBURGH  
PARKS BOARD  
SEPTEMBER 14, 2015 MINUTES**

**MEMBERS PRESENT:** Mary Ann Wilsbacher; Matt Timmel; Kevin Reine; Wanda Kavanaugh; Ron Keller  
**ADMINISTRATIVE PRESENT:** Kristen Head, Attorney; Leanna Hughes, Town Council Liaison

**CALL TO ORDER**

Mrs. Wilsbacher called the meeting to order at 6 p.m. and held roll call.

**MINUTES**

Mrs. Wilsbacher asked for a correction to the section about adult to child ratio. It should state that the life guard should not be counted in the adult ratio. With that correction, Mrs. Kavanaugh moved to adopt the minutes as corrected and Mr. Reine seconded. Motion carried.

**NEW BUSINESS**

**Tree for Lou Dennis Park in her memory**

Mark Thompson and Kathy Ellerbusch Thompson asked the board if they would be permitted to plant a tree in Lou Dennis Park in memory of Mrs. Dennis. Mrs. Thompson said they would like to surprise the family with this memorial. Mr. Reine said he knows other people who would like to do the same.

Mrs. Wilsbacher said she received a list of trees from the county extension office but didn't know enough about them to make any recommendation, so she contacted John Corressell who is a landscaper. He offered to help select appropriate trees and locations in the park.

Mrs. Hughes suggested she notify the Town Council so if there were location issues, they could let her know. Mrs. Wilsbacher gave the Thompsons the phone number to contact Mr. Corressell and said nothing could be done until the trees that have been marked are removed from the park.

The Thompsons will be notified when and where the tree can be planted. They will notify the Parks Board when the ceremony will be.

**HNI and movie nights**

Carol Schaefer requested use of the pool and shelter house area for the October 24 showing of the movie "Hocus Pocus." Mrs. Wilsbacher said a couple of the board members were planning to ask her the same thing. That will be the same day as the Ghostly Stroll downtown, with trick or treating; and the Harvest Festival. She said HNI would like to sell concessions and has vendors lined up. It should be okay, even if Jeannie Kellums wants to sell from the concession stand. They will ask her.

Mrs. Schaefer said up to 1000 people have indicated through Facebook that they plan to attend the October movie. She will meet with Mr. Bowser and determine where the best arrangements will be.

Mrs. Kavanaugh moved to approve the use of the pool area for the HNI free family movie night on October 24. Mr. Reine seconded and the motion carried.

Mrs. Hughes said she preferred to just vote on the October event and discuss future ones after this one occurs.

Mrs. Schaefer also expressed concern about Rivertown Trail and the parking situation at the Old Lock and Dam Park when there are events that use multiple tents. Mrs. Wilsbacher suggested she talk with Mrs. McGuire and the trail committee about temporarily relocating the trail during the Wine, Art and Jazz Festival. Mrs. Hughes assured her that the town would work with HNI in the event.

Mrs. Wilsbacher said the BBQ event was a problem because people parked up into the trail and did not mark an alternate. She said the board is trying to work out the best use for the park and keeping safe those who use the trail. She suggested making the tent three feet shorter for the wine event.

Mrs. Schaefer announced that Vectren will install additional wiring at the Old Lock and Dam Park under a grant HNI recently received. The project will take two years to complete under terms of the grant.

Mrs. Hughes asked the board if it is all right to share with Mrs. Schaefer their email addresses for communication between the board and HNI. No one objected.

**Next Meeting Location**

Mrs. Wilsbacher said unless anyone objected, the next meeting would be held at Lou Dennis Park, with a tour of the facilities at 6 p.m. She suggested the Pool House meeting room. Members bring a chair.

Mrs. Hughes recalled that board members previously each took a park or a segment as their primary responsibility and would periodically report to the board. Mrs. Wilsbacher said she would entertain a suggestion that the board reinstitute that plan next year.

Mrs. Hughes also reported the Personnel Committee has narrowed the number of Town Manager candidates down to five and the entire Council will be meeting with them next week.

#### **Parking at the Shelter House 2016**

Mrs. Wilsbacher said she has suggestions for revamping Shelter House parking for next year. She will discuss it at the October meeting during the facilities tour. She said she and her husband recently counted 100 parking places and with redesign, there could be places added.

Mrs. Wilsbacher also suggested holding a variety of classes at the Shelter House during the summer. She said art classes for children and yoga for the mothers of children in swimming classes are only two possibilities.

Mr. Timmel suggested waiting for the new Town Manager to get on board. He/She may have ideas for expanding the use of the park, as suggested in the Master Plan.

#### **Tree Removal**

Mrs. Hughes distributed the estimate for removing the four trees at the park. The estimate for removal of additional trees considered to be safety hazards bumped the estimate from \$1700 to \$6000. The board discussed removal of dead branches from any remaining trees as a necessary step to insure safety. Mrs. Kavanaugh made a motion to accept the estimates from American Eagle Tree Service for removal of eleven trees with the stumps removed for a total of \$6,095 with removal of dead limbs from other trees for no more than an additional \$500.00. Mr. Keller seconded and the motion carried.

#### **Roofing**

Mrs. Kavanaugh moved to accept the bid of MCF to remove the roofing from the pump house, pool house, yard barn and the shelter house; install titanium underlayment and 30-year dimensional shingles; replace drip edge and flashings; install ice and water shields in all valleys; replacing decking as need at no additional cost; and haul off all work debris. Mr. Reine seconded the motion and it carried.

#### **Rodent problem**

Mrs. Wilsbacher said there has been an infestation of mice at the Old Lock and Dam Building. Mrs. Hughes said the matter was discussed at the Town Council meeting just before the Fiddler Fest. An extermination crew was dispatched the next day and she hasn't heard any more about it.

Mrs. Wilsbacher said there was an event there last weekend and the renters turned on the oven. A horrible smell developed so Gerald was summoned. He said it was just the heat coming on in the building but suggested opening windows and doors for ventilation. Mrs. Wilsbacher asked Mrs. Hughes to follow up with the town that the issue is resolved.

### **REPORTS**

#### **Town Council Liaison**

Mrs. Hughes distributed information from the Evansville Mountain Biking Association.

She said someone called Town Hall today after renting the Old Lock and Dam Building this past weekend. The caller complained that their party was interrupted at least four times by people coming in the building to use the comfort facilities or just to look around.

Mrs. Wilsbacher moved to have town employees make a permanent sign *saying Private Party. Please respect the occupants and do not enter when the facility is in use.* Mr. Keller seconded and the motion carried.

#### **Pool Report**

Mrs. Wilsbacher said all members have received the proposed guidelines for pool use and the group use form for check in and check out. The only change suggested from the proposed rules and regulations was from Mrs. Head. She said the section requiring children under 14 be accompanied by an adult can be changed to 12 years old. She said the law requires unguarded pools to have the age 14 rule.

With that changed, Mrs. Wilsbacher moved to adopt the proposed Community Pool Guest Rules and Regulations and the check in and checkout form for open swim reservations. Mr. Keller seconded the motion and it unanimously carried.

#### **Fundraising Committee**

Mrs. Wilsbacher said one of the recommendations in the proposed master plan for parks is to institute a parks foundation to raise money for park projects. The foundation is the grant writing arm for the parks, as well.

She urged members to finish reading the proposed plan and make notes about changes they would like made in the park properties. It is 52 pages long and should not be read in one sitting, she noted.

Not everything can be accomplished in one fell swoop. Projects will have to be prioritized, she said.

Mr. Timmel reminded the board of the many phone calls the board members have received about the Overlook Park. It currently is leased from the Army Corps of Engineers and no changes can be made without permission.

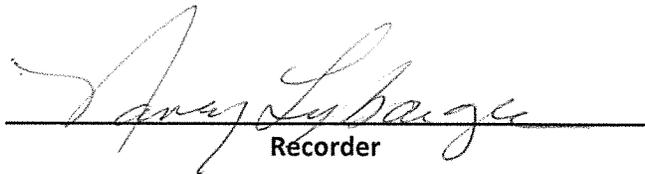
**Next meetings**

The October 1 meeting will be at Lou Dennis Park. The board agreed to meet at the Old Lock and Dam Building in November and in December, meet at the Lock Master Houses and hold a short meeting, then a party. All are to bring an appetizer to share.

**ADJOURN**

Mrs. Wilsbacher adjourned the meeting.

  
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Chair

  
\_\_\_\_\_  
Recorder