

Town of Newburgh  
Parks Board  
Minutes March 3, 2016

**Members Present:**

Mary Ann Wilsbacher, Matt Timmel, Kevin Reine, Ron Keller, Wanda Kavanaugh,

**Administrative Present:**

Christy Powell, Town Manager; Chris Wischer, Attorney; Raymond Dudlo, Legal

**Members Absent:**

None

**Citizens Present:**

None

**Minutes:**

Mr. Reine made a motion to approve the minutes from February 4, 2016. Mrs. Wilsbacher seconded the motion. Minutes were approved.

Mr. Keller made a motion to approve the minutes from October 8, 2015. Mr. Reine seconded the motion. Minutes were approved.

**New Business:**

*Letters to Schools regarding Park Use:* Insurance requirement was increased from \$100,000 to 1,000,000. Mr. Reine motioned to approve the letter with amendment. Mrs. Wilsbacher seconded the motion. The motion carried.

*HNI Food Trucks:* American Legion Riders will provide the food trucks for Family Movie Nights. Mrs. Wilsbacher reported that this organization approached HNI regarding providing food for the HNI event. HNI approached the Park Board via email to secure permission for this change from food trucks during HNI family movie nights. Mrs. Wilsbacher motioned to approve the use of the park by the American Legion Riders. Mr. Reine seconded the motion. The motion carried.

*Pool Re-Entry Vouchers:* These are to be used in the case of an emergency closure of the pool, including bodily fluid related closures, but not to include weather related closures. Discussion regarding "must be used within 3 days of closure" is too short of a time period in the case of working families who may need to use the voucher the following weekend. Mrs. Wilsbacher motioned to accept the use of the Re-Entry Vouchers and log sheet. Mr. Timmel seconded the motion. The motion carried. The board also approved changing "must be used within 3 days of closure" to seven (7) days.

**Unfinished Business:**

*Group Use Guidelines:* Current draft states adult chaperones must be at least 18 years old. Mrs. Wilsbacher stated that the IN State Board of Health requires a minimum age of 16 years old for chaperones in a pool without lifeguards. Mrs. Wilsbacher proposed that the Group Use Guidelines be changed to reflect 16 years of age versus 18 years of age for all chaperones. Mrs. Wilsbacher motioned that the Town of Newburgh Community Pool Group Use Guidelines shall reflect the change that adult chaperones shall be a minimum of 16 years old, and that lifeguards shall not be counted in the ration. Mr. Reine seconded the motion. The motion carried.

Amended motion: Add bullet point to form under the "Adult Chaperone" bullet to read "Head Chaperone must be 18 years or older. Additional adult chaperones must be at least 16 years of age." Mrs. Wilsbacher motioned to approve amended motion. Mr. Reine seconded the motion. The motion carried.

*Group Check In/Check Out Form:* The board recommended to amend age requirements to reflect a minimum of 16 years old for adult chaperones on this form and the "Head Chaperone" must be at least 18 years of age. Change the Enter signature line to read: "Signature of Responsible Head Chaperone for Group must be 18 or older" and the Leaving signature line to read: "Signature of Responsible Head Chaperone for Group". Mrs. Wilsbacher motioned to accept the form and changes. Mr. Timmel seconded the motion. The motion carried. *Newburgh Community Pool Guest Rules and Regulations; Facility Standards:* Mrs. Wilsbacher recommended amending the document to show responsible party for children under 14 to be 16 years old versus 18 years old, and to remove "goggles" from the Water Slide Rules. Mrs. Wilsbacher motioned to accept the Rules and Regulations with amendments. Mr. Reine seconded the motion. The motion carried. The motion carried.

Carol Schaefer, Director of HNI contacted Christy Powell regarding Alcoa. Alcoa is donating \$3,000 to the fireworks this year and also has 12 volunteers to do projects in town. The shelter house needs to be painted and Mrs. Schaefer and Mrs. Wilsbacher have suggested that particular project could be saved for the Alcoa volunteers for 4 hours on the afternoon of May 13<sup>th</sup>. Mrs. Wilsbacher has made arrangements to borrow scaffolding to prime and paint the shelter house at Lou Dennis Community Park. Mrs. Wilsbacher contacted Andy Haas to borrow the scaffolding. Mr. Haas estimated painting the ~~scaffolding~~ <sup>shelter house</sup> would be approximately \$400, and Sherwin Williams has agreed to donate the paint and primer. Mrs. Powell recommended contacting at least 2 other people and getting a written estimate from Mr. Haas so there are competitive estimates.

Mrs. Wilsbacher motioned to give a family pass to Mr. Haas's family of 4 as a "thank you" for providing the painting services - pending the approval of hiring Mr. Haas or painting. The motion was approved.

**Petitions and Comments from Citizens Present:**

None

**REPORTS:**

**Town Council Liaison:**

No report

**Pool Report:**

No report

**FUNDRAISING COMMITTEE -**

No report

**RIVERTOWN TRAIL** - Meeting is scheduled for March 7<sup>th</sup>. Mrs. Powell indicated that she is working to make these meetings more regular and requested that any board member please email her if they have anything to report regarding the trail.

**RIVERTOWN TRAIL 5K** - Mr. Reine is now on the committee. Things are going well. Banners are coming along. Toyota did not agree to sponsor the race due to the use of the funds. He feels the event will go well.

**PARK AREA REPORTS**

**Lou Dennis:** Mr. Keller reported that the trash containers are still there, the tennis net hasn't been fixed, the broken limbs behind the soccer field are still there. There are 3 BBQ's that are just posts and no longer grills; these need to be taken out. The swing is still broken. The drinking fountain is damaged. None of these items have been fixed at this point, but Gerald Bowser is aware of the issues and plans to get to the Park to take care of things.

**Old Lock and Dam Park:**

Discussion about cleaning the mud off the boat ramp. Lamps were ordered for Lock & Dam Park but they were the wrong lamps. Mrs. Powell will follow up.

**Lockmaster Cottages:**

A lot of branches down around the cottages and lots of leaves forming piles in corners. There is a power box on the side of the East cottage and is standing open. On the West cottage there are cables hanging and need to be addressed.

**IHOP**

Mrs. Powell stated they are working on the sink hole.

**Discussion:**

Regarding community service to clean up parks areas, perhaps contact the Trustees Office

Matt Timmel made a motion to adjourn.

Mrs. Wilsbacher seconded and the motion carried.

Next Meeting will be April 7, 2016 at 6:00 pm.

*Mary Ann Wilsbacher*

Chair

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Recorder

