

**TOWN OF NEWBURGH  
PLANNING COMMISSION  
MINUTES FEBRUARY 3, 2014**

**MEMBERS PRESENT:** Jim Moore; Candi Burress; Hap Hansen; Kris Setzekorn; Josh Claybourn; Anne Rust Aurand, Town Council Liaison

**ADMINISTRATIVE PRESENT:** Lori Buehlman, Town Manager; Chris Wischer, Attorney

**CALL TO ORDER**

Mr. Moore called the meeting to order at 5:38 p.m.

**MINUTES**

Mrs. Setzekorn moved to adopt the minutes as presented. Mrs. Burress seconded and the motion carried.

**REPORTS**

**Town Council Liaison**

Mrs. Aurand said an agreement was reached between the Harbour Pointe officials and the Town Council and the empty lot will be deeded to the town for a green space. Mr. Wischer said he received the documents last Friday. According to the agreement, the only structures allowed on the parcel will be park benches. The town will be responsible for upkeep and landscaping.

Mr. Moore said landscaper Rick Mitchell has discussed landscaping with Lori. Mrs. Burress said it could be an Eagle Scout project.

**Staff**

Ms. Buehlman said for last year, 204 permits were issued, for an additional valuation of \$2,475,638.90. Fees collected totaled \$10,003. 84 (Much of the valuation was from a house built in Jefferson Park.) for 138 projects. For January 2014, 15 permits were issued, for eight projects. Fees collected totaled \$640, for an additional valuation of \$95,200.

She said the Williams property on the west end of town is getting some interest. This property was recently annexed and is zoned mostly agricultural.

The banner at the spa has been removed. Shannon Lewis has a banner. Ms. Buehlman said she has spoken with him. There is another one by the Police Department. The one at State and Jennings has been removed.

There is a new business at Jennings and Jefferson, in with the boutique: a shoe store.

**UNFINISHED BUSINESS**

**Sign Request by American Legion**

Draft ordinance was presented for discussion. Mr. Hansen voiced concern about the proposed distance, 200 feet, from the nearest residence.

The only other electronic sign in town limits is at Newburgh National Bank on S.R. 662.

Jim Bryan, Legion representative, said the proposed sign will be located on the corner of State and Sharon. Mr. Wischer said that location is 287 feet distanced from the nearest residential structure.

Mr. Wischer cautioned about being overly restrictive about distances, since each sign will create its own distance radius.

Mr. Wischer said the sign ordinance has not been revised since 2006. The current sign ordinance restricts signage to non-residential zones. However, churches and schools within residential zones may request a variance for signs, he said.

If the Planning Commission wishes to move forward with the revision to the ordinance, a public hearing will be scheduled and a vote taken whether to send it to the Town Council with a positive/negative recommendation or a non-recommendation (if there are not enough votes one way or the other). The ordinance may be revised during the public hearing if members desire.

Mr. Hansen moved to consider the revisions to the sign ordinance and schedule the public hearing. Mrs. Burress seconded the motion and it carried.

Ms. Buehlman will advertise the public hearing for the March meeting.

Mr. Bryan asked that they be able to leave the sign lit all night, but turn off the message at midnight. Mr. Wischer said he will make the changes to the revision before the public hearing.

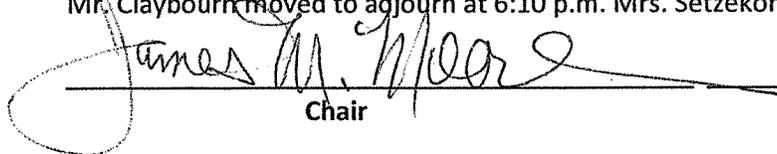
**NEW BUSINESS**

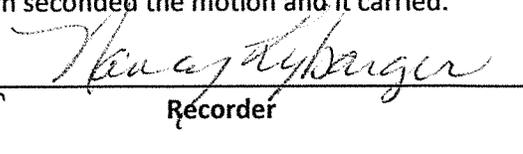
**Election of Officers**

Mrs. Setzekorn moved to nominate Mr. Moore for chair and Mr. Hansen as vice chair. Mrs. Burress seconded and the motion carried.

**ADJOURN**

Mr. Claybourn moved to adjourn at 6:10 p.m. Mrs. Setzekorn seconded the motion and it carried.

  
Chair

  
Recorder