

TOWN OF NEWBURGH
PLANNING COMMISSION
Minutes March 7, 2014

MEMBERS PRESENT: Hap Hanson; Jim Moore; Anne Rust Aurand; Candi Burress; Kris Setzekorn
ADMINISTRATIVE PRESENT: Lori Buehlman, Town Manager; Chris Wischer, Town Attorney

CALL TO ORDER

Mr. Moore called the meeting to order at 5:30 p.m.

MINUTES

Mrs. Setzekorn moved to adopt the minutes. Mrs. Burress seconded the motion and it carried.

REPORTS

Staff

Ms. Buehlman said the BZA will meet this month. There is a conditional use application.

NEW BUSINESS

Sign request by Pastor Dennis King, Nazarene Church, 11 W. Gray Street

Pastor King asked permission to install a double-sided sign on the northeast corner of State and Gray with an arrow pointing west toward the church. A previous sign, many years ago, was mounted on a power pole. The proposed sign would measure one foot by 18 inches, of metal and on a regular sign pole.

Mr. Wischer said as this is an off-premises sign, it would need to meet the sign ordinance. If it does not meet ordinance specifications, an application for a variance would need to be filed with the BZA. He will examine the ordinance and let Ms. Buehlman know.

Mr. Wischer said if the proposed sign is to be on town property, the Town Council must grant permission, as it would be an encroachment issue. As the proposed site is in the historic district, the Historic Preservation Commission may also need to issue a Certificate of Appropriateness.

Public Hearing on proposed amendment to Title 13 of the Newburgh Code of Ordinances (electronic message signs)

Mr. Hanson moved to open the public hearing. Mrs. Setzekorn seconded the motion and it carried.

Mr. Wischer summarized ordinance 2014-1. If adopted, it would create a mechanism to allow electronic signs if approved for conditional use by the BZA.

There were no public comments.

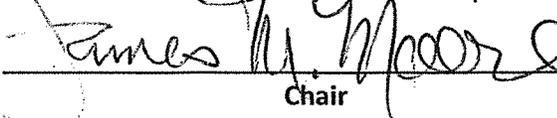
Motion to recommend revision of the sign ordinance by Mrs. Setzekorn. Second by Mr. Hanson and the motion carried by a 4-1 vote. It moves to the Town Council with a favorable recommendation.

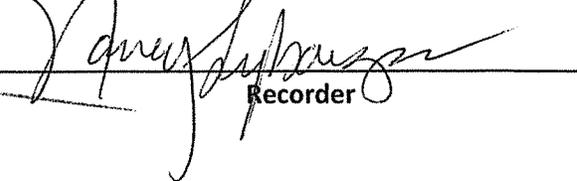
ANNOUNCEMENTS

Mrs. Aurand noted the passing of Bill Kavanaugh's mother and gave the calling hours and funeral details.

ADJOURN

Mrs. Burress moved to adjourn at 5:47 p.m. Mrs. Setzekorn seconded the motion and it carried.


Chair


Recorder