

**TOWN OF NEWBURGH
STORM WATER MANAGEMENT BOARD
MINUTES SEPTEMBER 21, 2015**

MEMBERS PRESENT: J.T. McCarty; Dana Grace; Greg Bailey

ADMINISTRATIVE PRESENT: Cynthia Burger; Alonzo Moore, Streets Commissioner; Bill Kavanaugh, Town Council Liaison; David Hynes, Town Engineer; Kristen Head, Attorney

Guests: C. Larry and Debbie Rhodes

CALL TO ORDER

Mr. Grace called the meeting to order at 6 p.m.

MINUTES

Mr. Hynes noted the spelling of Mr. Bivins' name was incorrect in the minutes. With that correction, Mr. McCarty moved to adopt the minutes. Mr. Grace seconded and the motion carried.

REPORTS

Town Engineer

Mr. Hynes discussed a drainage issue on Park Drive that had previously been before the board, probably in March or April. Mr. Hynes said the clogged pipe causing the problem was on a neighboring property owner and there was no easement so work could be completed. Meanwhile, Mr. Stone continues to pump water out of his basement. Mr. Hynes contacted Mr. Barggrabe, the property owner about right of entry. If the easement is signed by mid-week, Mr. Hynes said he will get the town crew to get started on the project. Mr. Kavanaugh said the Town Council approved the project already and he thought it had been completed.

Mr. Hynes said the drainage plan for the Old Country Store building has been submitted and had corrected seven of the 10 items he had listed. Mr. Hynes, Mr. McCarty and Mr. Wischer, Town Attorney, have met at the site. The owner has consolidated drainage into one pipe. That was marked up on the first plan and still needs to be signed off by an engineer, Mr. Hynes said.

Mr. Rhodes said he thought the engineer had the plan completed. Mr. McCarty met with Mr. Rhodes a couple of weeks ago. He thought the revised storm water plan had Mr. Bivins' signature.

Mr. Rhodes said a berm needs to be built on Main Street to redirect storm water from his property on Jennings Street. He also plans to install drainage lines around the garage once it is rebuilt and relocate the building's downspouts. One 6-inch pipe will carry water away, but it won't drain onto the street, Mr. Rhodes said.

He wants to pave the parking area and tie it into the new sidewalk.

Mr. Hynes reminded Mr. Rhodes that a retention pond is required by the drainage ordinance but the owner may ask for a waiver.

Mr. McCarty moved to grant the retention waiver, and the other items Mr. Rhodes outlined, contingent on the engineer's signature on the drainage plan. Mr. Hynes said a drainage permit for the garage cannot be issued until the engineer signs the plan. Mr. Bailey seconded the motion and it carried with three aye votes.

Mr. Rhodes informed the board he has not laid any more pipe since the last meeting.

Mr. Grace said he felt compelled to note that the Storm Water Management Board is not a policing unit and it is not responsible if a property owner does not comply with the drainage ordinance.

Ms. Burger said Mr. Rhodes insists they were not told they needed a storm water permit before launching the project.

Staff

Ms. Burger said two storm water permits were issued in July and none in August.

Project List Update

Ms. Burger said she and Mr. Hynes plan to reinstate the Project List report at each meeting.

MS4

1. Ms. Burger said she has staff tracking newsletter and newspaper articles for the past 2.5 years to add to the Education and Outreach report for MS4.
 2. Under Public Participation and Involvement, the survey was due 2.5 years ago. Commonwealth will help construct the survey.
 3. Illicit Discharge Detection and Elimination (IDDE) -- She will work with Mr. Hynes to get all the drains labeled, using the town crew. She said much of this was covered in the mapping project. She explained that illicit discharge is an illegal discharge, such as draining a swimming pool . Mapping will help point to the discharge origin. The mapping project has located all the outfalls.
 - 4-5. Construction Site Run-Off and Post Construction Run -Off -- She said she is waiting for Commonwealth to complete and it will go into the annual report. It will be on the agenda for pre-construction hearing and then follow up during and after construction.
 6. Pollution prevention and Good Housekeeping -- This is the area where the audit will focus. She said she is making progress answering the pre-audit questions.
- The Water Street Lift Station Report has been submitted to Leon for his review. She has not received the Streets and Fire Department reports.
- Commonwealth is working on the report for the two fueling stations.
- In two weeks, she and Mr. Hynes will review reports with the department heads.
- Erosion control reports are required whenever one acre or more ground is disturbed for any reason, she said. An erosion control report is also required every time it rains one-half inch or more. Plus there are other criteria that require reporting.
- MS4 Coordinator is responsible to get these reports and keep compiling the information. Mr. Grace said he thought the reports were be a matter of record. Ms. Burger said she has some reports, but not Erosion Control.

NEW BUSINESS

Mr. Hynes said construction was halted on a new home last week in the Overlook subdivision. The subdivision, he said, has an approved drainage plan but each lot must obtain a drainage permit. The drainage permit was issued and construction resumed.

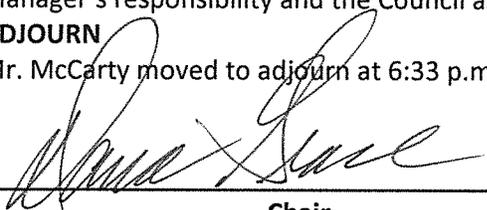
Ms. Burger said there is a checklist of procedures to follow and what permits are required for projects. Tavi is working on permits now.

COMMENTS

Mr. Grace said he finds it hard to understand that something so basic as following a list of procedures went for so long without anybody knowing it wasn't being done. Mr. Kavanaugh said it was the Town Manager's responsibility and the Council assumed it was being done.

ADJOURN

Mr. McCarty moved to adjourn at 6:33 p.m. Mr. Bailey seconded the motion and it carried.



Chair



Recorder

10-19-15